

Heritage Lottery Fund Committee for the South West Meeting on 3 December 2015

CSW 2015 (4)

Minutes of the meeting held on Thursday 3 December held in the X Centre, Exeter starting at 10.00 a.m.

Present: Simon Timms (Chairman)
Phil Collins
Tamsin Daniel
David Heathcoat-Amory (NHMF Trustee)
Cherry Ann Knott
Evelyn Stacey
Sarah Staniforth

The Chairman welcomed everyone to the Devon Headway HQ

1. **Declarations of Interest**

Oral

Evelyn Stacey reported a conflict for Clay Works (item 10) in her capacity as director of the Wheal Martyn Trust's subsidiary company, Wheal Martyn Enterprises and previous Chief Executive of the Wheal Martyn Trust, to July 2015.

Tamsin Daniel, an employee for Cornwall Council, declared conflicts of interest in

- Clay Works (item 10) as Cornwall Council provided revenue funding to Wheal Martyn Museum and
- St Austell Townscape Heritage (item 21) where Cornwall Council were the applicant.

Sarah Staniforth reported a conflict of interest, For the Record (item 14) as the National Trust, for whom she was a consultant had been consulted as a depositor for Gloucestershire Archives.

Cherry Ann Knott declared that the Craft Studies Centre, at Farnham, for which she was a Trustee had provided a letter of support to The Long Bridge Wing (item 8). Committee agreed this did not constitute a conflict.

2. **Chair's report**

Oral

The Chairman updated committee on recent activity in the region and drew attention in particular to the following:

Sir Peter Luff, NHMF Chair had visited the South West in October: he had been impressed by range of outstanding projects that he had visited in Exeter and Bristol. The programme included a meeting with the South West team and a working dinner with senior heritage figures from across the region.

NHMF Board Meeting, London 17 November 2015. The Chair had attended the Board and had delivered a presentation regarding the region which had been well received. Committee had received a copy of the report presented to the Board.

Inclusive Heritage Conference, Tate Modern, London 30th October 2015: the Chair had attended the event which explored how the sector should mark the 20th anniversary of the Disability Discrimination Act and how this should be taken forward in the future. A key overall message had been around the benefits to be gained by 'mainstreaming' inclusivity rather than treating it as an add-on to heritage projects.

Heritage index; the interactive map available via the website was useful. The Chair circulated the Royal Society of Arts publication, 21st century enlightenment Journal Issue 3 the Fabric of Place for information.

Heritage Question Time, ss Great Britain; the Chair had been one of six panellists at this public event organised by the Royal Society of Arts in partnership with HLF. It was one of three events organised by the RSA following publication of the Heritage Index in September.

Country and Regional Chairs Meeting, October: The minutes were presented as agenda item 26.

3. Minutes of the last meeting on 8 September 2015 **CSW 2015 (4) 3**

The Committee agreed the minutes subject to the amendment of some text and spelling errors.

The Chair signed the minutes.

4. Matters arising from the minutes **Oral**

Committee noted that in September, the Board had made the following decisions:

- Traditional Building Skills Bursary Scheme: the application was rejected.
- Luxulyan Valley: saving Joseph Treffry's extraordinary industrial legacy; (item 19) Cornwall Council and the Cornwall Heritage Trust had received a first round pass of £3,480,700 including a development grant of £253,700

At the October Board:

- The South West's First and Last - Our Living Working Landscape (item 22) project had been successful. Cornwall Wildlife Trust, lead partner for a wider partnership had received a first round pass of £2,670,000 including a development grant of £140,600.

Item 18: Listed Places of Worship second funding programme now opened for applications 2 December, closing date in February 2016.

Item 25 Mid-term review of SF4. Committee received a note which recorded follow up actions from the October Board meeting.

5. South West Regional Overview including budget paper **CSW 2015 (4) 5**

Nerys Watts, Head of Region presented the overview highlighting HLF business in the South West.

Priority development areas: There had been an increase in activity across the current development areas. Various events and meetings had been delivered. Future planned activity would be discussed at the March meeting.

Budget

Committee noted that in future there would be an end of year flexibility of 2.5% of annual budget for first round applications that could be utilised between the November/December and March committee meetings. In addition, from April 2016 there would also be greater flexibility in the

delegated budget. Up to 5% end year overspend could be allowed for grants within the Sharing Heritage, Our Heritage and Young Roots programmes.

Committee noted the remaining South West first round budget of £4,631,500, was split between the two remaining meetings and gave an indicative budget of £2,330,750. The total grant request for the December meeting was £5,284,000. Looking ahead to the March 2016 meeting, currently there were 8 first round applications with a total of 4.3million request.

Second round applications: there were two applications for consideration with a total grant request of £1,872,500. The Committee were asked to consider each application on its merits and the value for money offered by the project, including any uplift since first round and satisfy themselves that the projects met the required quality threshold for support.

6. *Item moved*

SF4 first round applications for discussion and decision

- **Heritage Grants and Heritage Enterprise**

7. **Onwards and upwards-the expansion of Trowbridge Museum in Home Mill; HG-14-09297** **CSW 2015 (4) 7**

Trowbridge Town Council/ Trowbridge Museum sought a first round pass and development funding in order to conserve Home Mill building to better connect this with other textile related buildings in the Town. Increased gallery space, enhanced displays and improved access would be provided. A Textile Hub would be created and would become a focal point for study visits, textile related courses and exhibitions. A wider range of volunteering opportunities and skills training would be delivered.

Committee agreed the project offered potential to deliver strong outcomes and was a high priority for support and **AWARDED** a first round pass of £1,075,000 including a development grant of £100,000, 62% of eligible development costs.

8. **The Long Bridge Wing - Building on W.F.Rock's Foundation; HG-14-04811** **CSW 2015 (4) 8**

The Museum of Barnstaple and North Devon sought a first round pass of £937,400 including a development grant of £69,200 (67% of total eligible development costs) to build an extension to the building to provide display space for 20th and 21st Century collections, an improved temporary exhibitions space and associated education/meeting room, and an activity programme. The Museum would be refurbished to provide enhanced visitor services, storage improvement and collections centralisation and opportunities for income generation ensuring the museum's sustainability.

The Committee agreed the project offered potential to deliver strong outcomes and was a medium priority for support and **AWARDED** a first round pass of £937,400 including a Development Grant of £69,200, 67% of eligible development costs.

9. *Item withdrawn.*

10. **Clay Works!; HG-14-09846** **CSW 2015 (4) 10**

Evelyn Stacey and Tamsin Daniel left the room before discussion commenced

Wheal Martyn Trust sought a first round pass of £832,200, including development grant of £155,000 (88% of total eligible development costs) towards a two year project to carry

out preservation works to the Mica Dry and Pan Kiln buildings to create a space for temporary exhibitions and a multi-purpose room for learning and engagement. It would also repair the former settling tanks to provide a new outdoor learning space to complement the new internal space. Alongside the capital works a range of community engagement activities and volunteer opportunities would be delivered.

Committee agreed the project offered potential to deliver strong outcomes and was a high priority for support and **AWARDED** a first round pass of £832,200 including a development grant of £155,000, 88% of eligible development costs.

11. Conservation of St Mary's Church, Lydiard Tregoze, Swindon, Wiltshire; HG-15-01227 **CSW 2015 (4) 11**

St Marys Church, sought a first round pass of £492,400 including a development grant of £87,000, 64% of eligible development costs towards a project which aimed to undertake a range of conservation and restoration works to historic interior features and monuments in this Grade I listed church, which was located alongside the Grade I Lydiard House and Grade II Lydiard Park in Swindon. This project represented the first and largest of two phases of work to halt and reverse the decay of key features and protect the building against future decay.

Committee agreed the project should be **REJECTED**.

12. Atmos Totnes Brunel Project; HE-13-03223 **CSW 2015 (4) 12**

Totnes Community Development Society sought a first round pass of £993,000 including a development grant of £93,000, 79% of eligible development costs towards providing a viable future for the disused Grade II Totnes Atmospheric Railway pumping house, known as the Brunel Building built in 1848. The Totnes Station Atmospheric Railway Brunel Building pumping house would be purchased and restored, regenerating the building into the cultural hub of a much wider project. An integrated mixed use development would be created, which was both low-carbon and low-emissions and which would provide work spaces, enterprise facilities and a community venue.

Committee agreed the project should be **REJECTED**.

13. Prioritisation and feedback to applicants **Oral**

Evelyn Stacey and Tamsin Daniel left the room before the prioritisation commenced.

Committee noted that Conservation of St Mary's Church (item 11) and Atmos Totnes (item 12), had been rejected in the case by case discussions.

Committee noted the indicative budget was £2,330,750.

The Committee had agreed the following priorities for the applications:

- Onwards and upwards (item 7) – high
- Clay works (item 10) - high
- The Long Bridge Wing (item 8) – medium

Committee agreed that Clay Works (item 10) should be awarded a first round pass with development funding.

Evelyn Stacey and Tamsin Daniel re-joined the discussion.

Committee agreed that Onwards and Upwards (item 7) was a high priority and should be supported.

Committee agreed to support the London Bridge Wing, taking the total spend to £2,844,600.

SF4 second round applications for discussion and decision

- **Heritage Grants and Heritage Enterprise**

14. For the Record; HG-13-07571

CSW 2015 (4) 14

Sarah Staniforth left the room before discussion commenced.

Gloucestershire Archives, lead partner with Gloucester Constabulary and Gloucestershire Family History Society, and the Friends of Gloucestershire Archives sought a grant towards a five year project to create a Heritage Hub. This would provide a new accessible entrance, increased higher quality storage, a new community archives room and extended workspace. A new training facility for staff and volunteers, community groups and specialist interest groups would be provided. Committee had awarded a first round pass of £1,128,300 including a development grant of £123,300, 80% of eligible development costs in September 2014.

There was an uplift of £100,500. This was due to an increase in the capital costs. A value engineering exercise had been undertaken.

The Committee agreed this high priority project would help sustain and make the archive more accessible in the longer term. They **AWARDED** a grant of £1,105,500 (37%)

15. Bristol YMCA Hostel/Old Police Headquarters; HE-13-22367

CSW 2015 (4) 15

Bath YMCA sought a grant towards delivering a project which aimed to provide a viable future for a derelict, strategically important Grade II listed building, and former Police Station. The building would be restored and refurbished to create a YMCA hostel and places for young people. The ground floor and courtyard would be converted into a social and event spaces. A first round pass of £776,600 including a development grant of £9,600, 79% of eligible development costs had been awarded in March 2015.

There was an uplift of £147,800. This was due a re-calculation of the Conservation Deficit following expert advice.

Committee agreed this was a strong Heritage Enterprise project and **AWARDED** a grant of £914,000, 45% of eligible delivery costs.

SF4 first round applications for discussion and decision

- **Grants for Places of Worship**

16. Grants for Places of Worship applications

CSW 2015 (4) 16

Julie Cooper, Casework Manager, presented the applications.

Six first round applications with a grant request of £669,000 had been received against a regional budget of £339,889. At the initial sift, Historic England advice was that 3 schemes did not demonstrate that the works applied for were as urgent as other projects, within the available budget. These cases were not taken forward for further assessment and were recommended for rejection. The remaining cases had undergone full assessment, and English Heritage had

provided detailed technical advice to establish the urgency of the repair works. In addition, HLF officers assessed how well the applications met the outcome for communities.

The Committee considered the applications before them and agreed to:

- i) award first round passes totalling £312,800 to the two applications marked (A and B) in Appendix III
- ii) reject four applications marked (C to F) on the grounds that these applications were not as urgent in comparison to others in the batch and/or did not meet programme priorities as well.

The Grants for Places of Worship decisions were appended.

SF4 Second round December Board applications for discussion and recommendation

Parks for People

17. Parks for People Overview

CSW 2015 (4) 17

Nerys Watts introduced the overview and reported that Shaun Kiddell, Parks Policy Advisor, whose role was introduced to undertake post completion monitoring of HLF Lottery funded park restoration projects had visited 12 completed parks in the South West. Following a site inspection a post completion monitoring report was produced and parks were colour-coded using a simple, but effective traffic light system. Green was given for a good or reasonable standard, amber for slight concern and red for major concern. None of the parks in the South West had been coded red, but there had been two amber codes for requiring follow up action from the grantee and these were:

- Queens Square, Bristol and
- Mount Wise Park in Plymouth.

Committee were delighted to note that in Appendix IV, Rethinking Parks Projects grant awards, two projects were based in the region and these were:

- Coastal Parks and Gardens Foundation; Bournemouth Borough Council and
- ParkWork: Voluntary Park Workforce Programme; Bristol Parks Forum.

18. Page Park; PP-12-06498

CSW 2015 (4) 18

South Gloucestershire Council sought a grant of £1,627,200, 75% of eligible delivery costs, towards the repair and restoration of the heritage features within Page Park, the development of a greater understanding of the heritage and the delivery of a programme of capital improvements. Activities and events would be delivered and new posts created. The Board had awarded a first round pass of £1,724,200 including a development grant of £117,000, 87% of eligible development costs in June 2013.

There was an uplift of £20,000 to allow for the repair of the clock mechanism within the clock tower, identified as a key priority by the local community. Most cost increases had been met by additional fundraising.

The HLF Committee and BLF Representative recommended the project to the Joint Boards as a **HIGH** priority.

19. Prioritisation

Oral

The HLF Committee and BLF Representative recommended the project to the Joint Board as a **HIGH** priority.

SF4 First round January Board applications for discussion and recommendation

- **Townscape Heritage**

20. Townscape Heritage Overview

CSW 2015 (4) 20

Committee noted the overview

21. St Austell Townscape Heritage scheme; TH-15-02641

CSW 2015 (4) 21

Tamsin Daniel left the room before discussion commenced.

OneCornwall Cornwall Council sought a first round pass of £934,400, including a development grant of £34,400, 74% of total eligible development costs, towards delivering a four year project which would fund traditional repairs, resintate architectural detail and bring back into use key historic buildings within St Austell Conservation Area.

Committee recommended the project as a **HIGH** priority for support.

- **Heritage Grants**

22. Peter Scott Living Legacy; HG-14-07889

CSW 2015 (4) 22

Wildfowl & Wetlands Trust sought a first round pass of £4,414,200 including a development grant of £350,200, 83% of eligible development costs towards a project which would tell the story of Sir Peter Scott, Slimbridge Wetland Centre and modern conservation. It aimed to transform Slimbridge into a 21st century centre of conservation education that entertained visitors and led them on their own journey to become advocates for wetland conservation.

Committee recommended the project as a **HIGH** priority to the Board.

23. Heart of the Cotswolds; HG-15-01263

CSW 2015 (4) 23

Friends of the Cotswolds sought a first round pass of £3,997,600 including a development grant of £343,300, 77% of eligible development costs to restore the Grade II* listed buildings and grounds, create new facilities to house the rural life collection of agricultural equipment, and interpret and explain the history of the building, collections and Cotswolds AONB. The vision for the Heart of the Cotswold project was to engage people in the inspiring story of the Cotswolds landscape and its people. It would become the new gateway site from where the public could explore the Cotswolds.

Committee agreed the project was a **LOW** priority for support.

24. Colston Hall Redevelopment Phase 2 – The lantern Hall Building project; HG-15-03994

CSW 2015 (4) 24

Bristol Music Trust in partnership with Bristol City Council sought a first round pass of £4,750,000, including Development Grant of £279,500 (51% of total eligible development costs) to conserve and restore Lantern Hall , a discrete element of the wider £48m redevelopment proposals for Grade II listed Colston Hall, which aimed to deliver a world-class concert venue, with three halls and additional education, studio and café space to maximise income potential.

Committee recommended the project as a **MEDIUM** priority to the Board.

25. Prioritisation of first round items

Oral

Committee agreed the following order of priority for the three board cases:

- Peter Scott Living Legacy (item 22) High priority
- Heart of the Cotswolds (item 23) Low priority, and

- Colston Hall Redevelopment Phase 2 (item 24) Medium priority.

Papers for Information

- 26. Minutes from the meeting of the Regional and Country Chairs on 13 October** **CSW 2015 (4) 26**

Committee noted the minutes.

- 27. Corporate Update** **Oral**

Listed Places of Worship: Roof Repair Fund: Anne Jenkins, Deputy Director of Operations, reported that the Treasury and DCMS had confirmed a second round of the programme with an additional £25m. The programme had just opened for applications on Wednesday 2 December 2015. The closing date for applications would be on 26 February 2016. The NHMF Board would take decisions on which schemes to support at their meeting on 28 June 2016.

David Heathcoat Amory briefly reported on recent business at the Board including the Comprehensive Spending Review and Devolution as well as highlighting key areas around the risk of Fraud which had been discussed at the Audit and Risk Committee.

- 28. Communications Report** **CSW 2015 (4) 28**

Committee noted the report.

- 29. Review of Delegated Grants (Sept Board paper)** **CSW 2015 (4) 29**

Committee noted the review and significantly that 80% of all decisions taken at HLF were delegated.

- 30. Report on the Equality Steering Group (Sept Board paper)** **CSW 2015 (4) 30**

Committee noted the report and supported the need to further promote diversity in the governance structures.

- 31. Any other business** **Oral**

The next committee meeting on 15 March would be held at Castle Drogo. The new chair and member would be invited to attend. Carole Souter, Chief Executive would also attend prior to her departure from the Funds in spring 2016.

Committee were invited to reflect on the meeting. The meeting finished at 3.30pm.

The next meeting will be held on 15 March 2016.

Appendix I Decisions for Grants for Places of Worship

Item	Project Title	Applicant	Decision	Project Reference
16a	Progression of repairs to East End of St Thomas, internal plastering, external wall faces – St Thomas Exeter	St Thomas Church	First Round Pass of £250,000, including Development Grant of £20,900	GP-15-01500
16b	Vestry Underpinning – Newton St Loe PCC	Newton St Loe PCC	First Round Pass of £62,800, including Development Grant of £2,800	GP-15-00422
16c	St Margaret's Church, Stratton St Margaret: Urgent reroofing and external fabric repairs – St Margaret's Church	St Margaret's Church, Stratton	REJECT	GP-15-02416
16d	The Repair of the Chancel Roof and Cast iron Guttering	All Saints Church, All Cannings	REJECT	GP-15-03234
16e	Saving Holton Ancient Church	PCC of Holton	REJECT	GP-15 00112
16f	Holy Cross Church, Ashton Keynes External Fabric Repairs and New Lighting Installation	Ashton Keynes PCC	REJECT	GP-15-00426