

Heritage Lottery Fund: Committee for the North West Meeting on 9 June 2016

CNW 2016 (2)

Minutes of the meeting of the Committee for the North West held on 9 June 2016 at 9.45 a.m. in the Manchester office

Members:

- Tiffany Hunt (Chair)
- Nigel de Noronha
- Jim Dixon (Trustee)
- Steve Garland
- Aileen McEvoy
- Ivan Wadeson
- Stephen Welsh

Apologies:

- Humphrey Welfare

Attending:

- Sue Bowers
- Helen Davies
- Richard Fowler
- Danielle Hampson
- Jayne Hargrave
- Nick Herepath
- Sara Hilton
- Sophie McKee
- Darren O'Toole
- Maya Sharma
- Sally Smith
- Joanne Walker
- Laura Ward

Committee Business

1. Welcomes and apologies

Oral

The Chair welcomed Helen Davies, a new Grants Officer in the North West team. She also welcomed Nigel de Noronha and Stephen Welsh to their first full meeting as members of the Committee.

Humphrey Welfare had sent apologies to the meeting.

2. Chair's Report

Oral

The Chair, Tiffany Hunt, reported that she had attended a number of openings in the region since the last meeting including the Lady Lever Art Gallery and the launch of the Daniel Adamson project.

The Chair reported that she had attended:

- A meeting of Country and Regional Chairs at Holbein Place in April.

- The 'Cathedrals and HLF' conference; a collaboration between HLF and Cathedrals Administration and Finance Association (CAFA).

3. Minutes from the meeting held on 11 March 2016

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The minutes were approved as an accurate record of the meeting.

4. Matters arising from the minutes

Oral

The Chair asked whether Members had any updates on the situation with Lancashire County Council's disposal of their nature sites. Member Steve Garland confirmed that Lancashire Wildlife Trust had submitted an expression of interest for some of the sites, and were awaiting a response.

A number of meetings with rejected applicants had taken place, including Rochdale Town Hall which had been rejected at April Board.

5. North West Overview

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Sara Hilton presented the North West Overview.

The region had experienced a lot of change in recent months and would continue to do so with the departure of the Office Manager and Head of Region.

A crowdfunding pilot was being taken forward in response to the Culture White Paper. The North West would be one of two regions to pilot this scheme.

+The Committee were asked to provide suggestions for the new Great Place scheme, which would aim to support communities in realising their local cultural vision and boost economic growth, education, health and wellbeing. The Committee identified a number of areas where partnerships were currently working well that might be potential areas for shortlisting including Cumbria, Pennine Lancashire, Macclesfield and St Helens. Members also recognised that the Heritage Index could inform these discussions.

6. North West Operating Plan for 2016

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Sara Hilton presented the Operating Plan for 2016.

It was a time of change in the team with the resignation of the Head of Region and Office Manager alongside a number of internal promotions. Mid-term changes to HLF's strategic framework would also have an impact on the workload of the team.

7. North West Annual Review of 2015 including review of delegated decisions

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Sara Hilton presented the Annual Review of 2015.

It had been a successful year for the North West, especially at Board level, with projects such as Jodrell Bank, The Wordsworth Trust, Quarry Bank and Manchester Museum receiving first round passes. Oldham Heritage Centre had received its second round award at Board after an extended development phase and Ashton (Old) Baths had completed its capital phase as the North West's first Heritage Enterprise project.

The team had strengthened their approach to high risk projects; something that was also being addressed corporately with the appointment of the new Head of Operations Management.

The Head of Region reported other successes in the region including a raised Twitter profile, successes within priority development areas, including Pennine Lancashire and a high volume of successful applications for Young Roots and First World War projects. The Committee valued the

opportunity to attend delegated decision meetings and were content that the delegated grants programmes were being handled in an appropriate way by officers.

The Committee thanked the team for their hard work and successes over the past year, remarking upon the range of projects funded within the region.

8. Priority Development Area Review

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Louise Sutherland, Development Manager, and Maya Sharma, Development Officer, presented the Priority Development Area (PDA) Review.

They provided an outline of the work of the development team, noting that it was focused around four priority development areas and increasing diversity within grants and applications.

The team had experienced a high level of success in all four areas; Pennine Lancashire, the west coast of Cumbria, Manchester wards and Liverpool wards. The team felt that at present there was no strong argument to alter the PDAs, but presented the Committee with a series of revised targets for the four areas.

The Committee felt that it would be beneficial to see statistics on whether grantees within PDAs returned to HLF with future bids. They also highlighted the importance of capturing qualitative data from diverse groups to inform staff about barriers to applying and other potential issues.

The Committee approved the retention of the existing four PDAs and agreed the proposed targets.

9. North West Budget

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One first round Heritage Grant application had been received with a request of £313,600 against a budget of £2,650,000. The applicant could be awarded a first round pass should it meet the quality threshold.

One grant increase request had been received. There were sufficient monies in the budget as long as the Committee felt that the case was of high quality and would deliver good value for money.

10. Declarations of Interest

Oral

There were no conflicts of interest, however a number of connections were mentioned for noting:

- Humphrey Welfare, who had sent apologies to the meeting, had reported that St Michael's, Lamplugh, a church being considered under item 12; Grants for Places of Worship, was located within the Diocese of Carlisle. He was a member the Carlisle Diocesan Advisory Committee for the Care of Churches.
- Ivan Wadson noted that he helped raise funds for Kieran Fest; money which was later donated to the Horsfall Space project (item 14).
- Sara Hilton mentioned that she had contributed the crowdfunding scheme for the Horsfall Space.

SF4 first round applications for discussion and decision: Heritage Grants

11. Galkoff's and the Secret Life of Pembroke Place

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Applicant: Liverpool School of Tropical Medicine

Request: First round pass of £313,600 including a development grant of £52,400 (90%)

Project: To research, record and display elements of the heritage of Pembroke Place in partnership with National Museums Liverpool. The scheme would preserve the tiled fascia of Grade II listed 29

Pembroke Place (Galkoff's) and remount the shopfront as a display at the Museum of Liverpool. An archaeological investigation, geophysical survey and community dig would be carried out of the adjacent Court Housing area, including Grade II listed 35 Pembroke Place and demolished sections of housing. A programme of public engagement activities would be delivered.

The Committee:

- Felt that the scheme was of significant and interesting Jewish heritage, which was currently at risk of loss.
- Acknowledged the high level of commitment from the Liverpool School of Tropical Medicine.
- Noted that the scheme represented good value for money and that high numbers of volunteers were included.
- Recognised that impressive consultation had been undertaken and that a range of partners were involved with the project.
- Noted the importance of broader interpretation of the Court Housing and enhancing accessibility to the site.

The Committee considered that the project represented a high priority for support and **AWARDED** a first round pass of £313,600 including a development grant of £52,400 (90%).

12. Grants for Places of Worship overview and applications

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In the North West, nine first-round applications with a grant request of £2,068,200 were received against a regional budget of £1,087,500. At the initial sift, Historic England advised that two applications appeared to be less urgent and one had not been phased appropriately. No further assessment was undertaken and they were recommended for rejection (12g-i).

The remaining six cases (12a-f) underwent full assessment and Historic England provided detailed technical advice to establish the urgency of the repair works. HLF assessment also looked at how well the applications met outcomes for communities.

With reference to the budget for the meeting, the Committee took the following decisions:

Item	Title	Applicant	DECISION
12a.	St Paul's Church, Compstall	St Paul's Church Compstall	FIRST ROUND PASS OF £250,000 INCLUDING DEVELOPMENT GRANT OF £33,200 (78% OF TOTAL ELIGIBLE DEVELOPMENT COSTS)
12b.	Holy Trinity Church, Blackpool	PCC Holy Trinity Church Blackpool	FIRST ROUND PASS OF £250,000 INCLUDING DEVELOPMENT GRANT OF £26,700 (95% OF TOTAL ELIGIBLE DEVELOPMENT COSTS)
12c.	St Michael's, Lamplugh	Lamplugh with Ennerdale PCC	FIRST ROUND PASS OF £96,300 INCLUDING DEVELOPMENT GRANT OF £8,000 (76% OF TOTAL ELIGIBLE DEVELOPMENT COSTS)

Item	Title	Applicant	DECISION
12d.	St John the Evangelist, Thornham	PCC St John the Evangelist Church, Thornham	FIRST ROUND PASS OF £219,200 INCLUDING DEVELOPMENT GRANT OF £20,800 (94% OF TOTAL ELIGIBLE DEVELOPMENT COSTS)
12e.	St Margaret of Antioch, Hollinwood	Church of S Margaret of Antioch and S Chad	FIRST ROUND PASS OF £210,000 INCLUDING DEVELOPMENT GRANT OF £21,200 (95% OF TOTAL ELIGIBLE DEVELOPMENT COSTS)
12f.	Over United Reformed Church, Winsford	Over United Reformed Church	FIRST ROUND PASS OF £177,200 INCLUDING DEVELOPMENT GRANT OF £22,600 (88% OF TOTAL ELIGIBLE DEVELOPMENT COSTS)
12g.	St Clement, Ordsall	St Clements Church, Ordsall	REJECT
12h.	Engaging with Gatley, Engaging with our Heritage	St James' Church, Gatley	REJECT
12i.	St Alban's RC Church, Macclesfield	Trustees of the RC Diocese of Shrewsbury	REJECT

With reference to the pipeline for September's meeting, the Committee decided to overspend by £115,200 in order to fund all good quality applications. However, the Committee noted that the activities for the Over United Reformed Church (12f) would benefit from further work and felt it was important to impose conditions around the award before permission to start was granted.

SF4 second round application for discussion and decision: Townscape Heritage

13. Gladstone's View – Northgate Townscape Heritage Project, Blackburn

CNW 2016 (2) 13

Grantee: Blackburn with Darwen Borough Council

Request: £1,499,000 (42%)

First round decision: The Board awarded a first round pass of £1,549,900 including a development grant of £50,000 (50% of total eligible development costs) in January 2015.

Expert Advice: Supportive

Project: Four-year scheme to repair and regenerate a number of buildings and deliver public realm improvements to the centre of the Northgate Conservation Area. Complementary training and learning initiatives would be delivered in partnership with Blackburn College and developed to address skills gaps identified through their partnership with Jobcentre Plus.

The Committee:

- Noted that the project was a strong fit with the wider strategy and regeneration of Blackburn and had the potential to help boost the local economy.

- The scheme was well planned with a high level of consultation and engagement.

The Committee for the North West felt the scheme represented a high priority for support and awarded a grant of £1,499,000 (42%)

SF4 grant increase application for discussion and decision: Heritage Grants

14. The Horsfall Space, 42nd Street

CNW 2016 (2) 14

Grantee: 42nd Street

Request: Grant increase of £51,900 to make a total grant of £568,000 as a result of increased capital costs.

Second round decision: The Committee for the North West awarded a grant of £516,100 (79%) in September 2015.

Project: To restore and renovate a Victorian shop on Great Ancoats Street and convert it into a space for arts and heritage for a target audience of young people with mental health issues and groups identified as difficult to engage.

The Committee:

- Recognised that the project was currently progressing well with high levels of engagement.
- Noted that the applicant had used social media and crowdfunding effectively to secure a high level of support for the scheme.
- Acknowledged that the increased costs were unforeseen and circumstances were beyond the control of the applicant.
- Felt that the project continued to represent good value for money.

The Committee awarded a grant increase of £51,900 to make a total grant of £568,000.

SF4 Second round Board applications for discussion and recommendation: Parks for People (June Board)

15. Parks for People Overview

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The Committee noted the overview.

16. Bowring Park 'Restoration Project'

CNW 2016 (2) 16

Grantee: Knowsley MBC

Request: £1,848,500 (68%)

Project: A programme of capital works at Bowring Park to restore key features, repair and convert the coach house and stable block to community usage and provide a comprehensive programme of activities, volunteering and training.

First round decision: The joint HLF and BIG Board awarded a first round pass of £1,937,300 including a development grant of £107,900 (90% of total eligible development costs) in December 2013.

Uplift: £19,100 (1%) due to cost increases. Increases totalled £515,179; however Knowsley MBC had secured additional funding to reduce this significantly.

The Big Lottery Fund representative:

- Noted that the Park was located in a deprived area and that activities would address some of the social issues of the area.
- Recognised that green spaces and parks were a priority for the Council.
- Recommended close monitoring to ensure partners continue to engage the local community

The Committee:

- Considered that this was a solid project, underpinned by a strong team and partnerships.
- Recognised that the park was a key priority in Knowsley's Green Space Strategy.
- Felt that the project would help to raise awareness of the park, which was primarily identified as a golf course by the local community.

The Committee for the North West and Big Lottery Fund representative considered that the project represented a high priority for support. The joint Board would determine the application in June.

SF4 First round Board applications for discussion and recommendation: Heritage Grants (July Board)

17. Our Buildings, Our Places: helping communities to care for their heritage

CNW 2016 (2) 17

Applicant: Civic Voice

Request: First round pass of £2,395,800 including a development grant of £141,600 (65% of total eligible development costs)

Project: a four-year cross-territory project across England to survey 30% of Grade II listed assets using volunteers, providing an overview of the state of the national stock and evidence base from which local communities could develop and implement strategies to address threats to these assets.

The Committee:

- Acknowledged that this was a much improved resubmission which had responded well to feedback.
- Recognised the positive engagement with Historic England.
- Suggested that it would be useful to use and benefit from any existing research undertaken into Grade II listed assets.

However, members:

- Noted the underdeveloped nature of target audiences and felt that a mentor would help.
- Questioned whether local authorities had the capacity to act on the findings of the scheme.
- Highlighted the risk around using volunteers to undertake the research and obtaining consistent results.

The Committee for the North West considered that the project represented a high priority for support. The Board would determine the application in July.

Papers for discussion/information

18. Communications Plan for 2016-2017

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Tom Williams, Communications Manager, presented the Communications Plan.

The Changing Lives campaign had been a real success across the country. In 2016-17 there would be much more focus on showing what HLF funding could achieve and its impact on individuals.

19. Communications Report

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Tom Williams, Communications Manager, presented the Communications Report.

There had been good coverage in the North West, including a series of openings and launches, despite the restricted period.

20. Minutes of the meeting of the Regional and Country Chairs on 12 April 2016

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The Committee noted the minutes.

21. Corporate Update

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Sue Bowers, Deputy Director of Operations, presented the Corporate Update.

She provided an overview of some of the current priorities and challenges for HLF.

22. Business Plan 2016 – 2017

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The Committee noted the Business Plan.

23. Any other business

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There was none.

The next meeting would be held on 8 September 2016