

Summary Report of the meeting held on 3 December 2015 at 10:00am in the London Office at 7 Holbein Place, London, SW1W 8NR

Members: Blondel Cluff (Chair)
Hilary Carty
Jenny Cousins
Rachel Hasted
Jonathan Sheaff
Jennifer Ullman

Apologies: Sandie Dawe

Attending Russell Darbon, Big Lottery Fund representative (items 19 to 23)

1. Chair's Report **Oral**

The Chair:

- congratulated Michael Murray, Development Manager, on his new position and Sue Mellish, Deputy Secretary to the Board, on her imminent retirement. Jamie McGarrigle was also congratulated on his promotion to HLF's Business Improvement Manager.
- welcomed Rachel Cull, Team Assistant, and Felix Gott, Communications Account Manager, to their first meetings.

During the last quarter, the Chair had:

- attended a meeting of Country & Regional Chairs where she had presented the Committee's comments over previous months
- attended the opening of Wilton's Music Hall and the opening of the permanent archive at Southbank
- attended the graduation ceremony of 16 participants in HLF's Skills for the Future programme which had been held at London Transport Museum
- and, as Chief Executive of the West India Committee, had attended the opening of The Caribbean's Great War exhibition at the Museum of London. She noted that primary source material from the exhibition was comprehensive and could also be accessed online and hoped other HLF projects on the subject may use this unique resource.

2. Minutes from the meeting on 17 September 2015 **CL 2015 (4) 2**

The minutes were approved and signed as a true and correct record.

3. Matters arising from the minutes **Oral**

4. London Overview Report **CL 2015 (4) 4**

Stuart Hoble, Head of London, presented the overview which reported on the work of the London team during the last quarter.

5. London Budget **CL 2015 (4) 5**

Alice Kershaw, Casework Manager, introduced the paper which set the context for the Committee's decision taking for the 2015 - 2016 financial year. The Heritage Grant and Heritage Enterprise budget for the year in London was £12,300,000.

The Committee noted that for this meeting the:

- indicative grants budget was £3,375,050. Applications totalling £2,656,600 had been received. The Committee was advised that the second round applications could be awarded providing they were content the projects would be high quality and would deliver value for money
- indicative first round budget was £3,274,100. Applications totalling £7,592,700 had been received. The Committee would have to prioritise the applications.

The Committee noted the pipeline of applications for the March 2016 meeting.

6. Declarations of Interest

Oral

Jennifer Ullman declared a conflict of interest in Tooting Common Heritage Project (item 17) as she had worked for Wandsworth within the last few years and previously managed the staff responsible for the application.

SF4 First round applications for discussion and decision

- Grants for Places of Worship

7. Grants for Places of Worship Applications

CL 2015 (4) 7

The Grants for Places of Worship scheme was a targeted, UK wide programme to support the urgent structural repair needs of listed places of worship. The programme also aimed to support congregations by involving more people from their wider communities in caring for, using and understanding the heritage of the buildings.

In this batch of applications for London, four first round applications with an initial grant request of £872,600 were received against a regional budget of £443,329. The Committee made the following decisions:

	Project Title	Applicant	Decision	Project Number
7a	Renewal of west end of Saint John the Baptist Holland Road	St John the Baptist, Holland Road	FIRST ROUND PASS OF £271,600 INCLUDING A DEVELOPMENT GRANT OF £36,200 (80% OF TOTAL ELIGIBLE DEVELOPMENT COSTS)	GP-15-00761
7b	Restoring our Historic Village Church	Dagenham Parish Church	FIRST ROUND PASS OF £234,100 INCLUDING DEVELOPMENT GRANT OF £47,500 (87% OF TOTAL ELIGIBLE DEVELOPMENT COSTS)	GP-15-00272
7c	Recovering the Splendour of St Saviours	St Saviour's Walthamstow	REJECT	GP-15-03169
7d	Christ Church Kensington Urgent Roof Repairs	Christ Church Kensington	REJECT	GP-15-03302

The applications marked 7c) and 7d) were rejected in the light of the available budget.

- **Heritage Grants**

8. Reclaiming, conserving and making accessible an SMINC of historic horticultural interest in Shirley, Greater London; HG-14-03902 CL 2015 (4) 8

Methodist Homes sought funding to restore, conserve and make accessible 'The Wilderness', a 7 acre Site of Metropolitan Importance for Nature Conservation which was part of Hall Grange and Shirley Common, Croydon. 'The Wilderness' contained UK Biodiversity Action Plan habitats and protected species. Capital works would include the creation of a new build classroom/workshop. Interpretation themes would cover the history of Hall Grange and Reverend William Wilks who bred the Shirley Poppy. Learning and participation opportunities would include apprenticeships in garden management for young people not in education, employment or training (NEETs).

The Committee agreed that the project was a high priority for support and **AWARDED** a first round pass of £740,100, including development grant of £95,400 (71% of total eligible development costs).

9. St Peters: A Unique Forest Church; HG-14-08568 CL 2015 (4) 9

Parish Church of St Peter in the Forest sought a first round pass of £1,075,100, including development grant of £81,200 (77% of total eligible development costs) to renovate this Grade II listed church and to remove and replace an unsound 1950s extension with a new glazed extension. The church was listed on Historic England's Buildings at Risk Register. Permanent interpretation (internal and external) including the history of the church, Walthamstow Village and Epping Forest would be installed. The applicant's wider aim was to develop and expand their community and learning programmes.

The Committee **REJECTED** the application.

10. The WELLINGTON Future; HG-14-08651 CL 2015 (4) 10

The Wellington Trust sought a first round pass of £1,899,300, including a development grant of £260,100 (78% of total eligible development costs) to restore and reconfigure internal spaces of HMS/HQS (Head Quarters Ship), moored on The Embankment. The Ship was listed on the National Historic Fleet register. Interpretation would be installed to explain the history of the Merchant Navy and the Ship which had been on convoy protection duties throughout the Second World War. An associated learning and participation programme would include a focus on engaging young people (under 25) and attracting BAME groups.

The Committee agreed that the project was a low priority for support and, in the light of the concerns raised, **REJECTED** the application.

11. The Study Room preservation and development project; HG-14-10466 CL 2015 (4) 11

Live Art Development Agency sought a first round pass of £414,100, including development grant of £112,000 (67% of total eligible development costs) to digitise a collection of the Agency's VHS/DVD holdings (761 VHS tapes and 594 DVDs) and create a publically accessible digital archive resource. This nationally important collection recorded the history of the Live Art Movement over the last two decades. An associated programme of learning and participation opportunities would also be delivered.

The Committee **REJECTED** the application.

12. The RAF Centenary Programme - Phase 2b:

The Royal Air Force Museum sought funding to deliver Phase 2b of the 'RAF Centenary Programme' which focused on the historical significance and aviation heritage of the Museum's Hendon site. Capital works would include the landscaping of the central open space linking the surrounding galleries, hangars and historic buildings and the redevelopment of heritage buildings. Interpretation about aviation heritage and its historical significance would be installed and the 'Historic Hendon' collection of artefacts/archives would be conserved. A programme of learning and participation opportunities, delivered to mark the RAF's centenary in 2018, would include two apprenticeships.

The Committee agreed that the project was a high priority for support and **AWARDED** a first round pass of £1,783,700, including development grant of £167,800 (59% of total eligible development costs).

13. Layers of London: mapping the city's heritage; HG-15-03609 CL 2015 (4) 13

The University of London, Institute of Historical Research (in partnership with the British Library, Museum of London Archaeology, Historic England, London Metropolitan Archives, The National Archives and London Borough of Barking & Dagenham) sought funding to create an online mapping resource documenting London's development from the Roman period to the present day. Volunteers would work with borough archives, libraries and local history societies on London-wide projects digitising and georeferencing source material such as estate maps, surveys of London's architecture and 18th century walks and tourist guides.

The Committee agreed that the project was a high priority for support and **AWARDED** a first round pass of £943,900, including development grant of £103,100 (73% of total eligible development costs).

14. Remembering the Chinese Labour Corps; HG-14-04741 CL 2015 (4) 14

The Chinese in Britain Forum, in partnership with the UK Federation of Chinese Schools and the Islington Chinese Community Centre, sought a first round pass of £384,100, including a development grant of £23,500 (90% of total eligible development costs) to explore the Chinese Labour Corps. The Corps was a force of around 96,000 workers recruited by the British Government during the First World War to undertake manual labour in support of frontline troops. Project outputs would include three short videos and the creation of a website.

The Committee **REJECTED** the application.

15. Restoration of Croydon Road Recreation Ground Bandstand; HG-15-03190 CL 2015 (4) 15

The London Borough of Bromley, in partnership with The Landscape Group and Friends of Croydon Road Recreation Ground, sought a first round pass of £302,100, including a development grant of £27,300 (77% of total eligible development costs) to restore a locally listed Edwardian Bandstand and its surroundings. Learning and participation opportunities would include training for the Friends in on-going maintenance.

The Committee **REJECTED** the application.

16. Prioritisation and feedback for first round items Oral

During the case by case discussions, the Committee had agreed to reject *Remembering the Chinese Labour Corps* (item 14) and had agreed that:

- *Reclaiming, conserving and making accessible an SMINC of historic horticultural interest in Shirley* (item 8), *The RAF Centenary Programme - Phase 2b: Historic Hendon* (item 12) and *Layers of London: mapping the city's heritage* (item 13) were a high priority for support
- *Restoration of Croydon Road Recreation Ground Bandstand* (item 15) was a medium priority for support
- *St Peters: A Unique Forest Church* (item 9), *The WELLINGTON Future* (item 10), and *The Study Room preservation and development project* (item 11) was a low priority for support.

The Committee awarded first round passes including development funding to the three high priority projects and reject the medium and low priority projects.

SF4 Second round applications for discussion and decision

- **Heritage Grants**

17. Tooting Common Heritage Project; HG-12-12248 CL 2015 (4) 17

Jennifer Ullman declared a conflict of interest and left the room during the discussion of this item.

The London Borough of Wandsworth (in partnership with The Woodfield Project, South London Swimming Club, Quadron Services and Wandsworth Historical Society) sought funding to conserve and enhance endangered and rare biodiversity areas and restore heritage features on Tooting Common. The 93 hectare Common was a Site of Metropolitan Importance for Nature Conservation. Capital works would include the restoration of Woodfield Pavilion and of Tooting Bec Lido, helping to establish them as local community hubs. An associated programme of learning and participation opportunities would include training to underpin future management and maintenance.

The Committee had awarded a first round pass with development funding in December 2013. An increase in project costs was largely due to a change in the scope of the Pavilion's capital works.

The Committee **AWARDED** a grant of £1,372,100 (72% of delivery costs).

18. We Were There Too - The London Jewish Experience during the First World War; HG-14-01908 CL 2015 (4) 18

The London Jewish Cultural Centre sought funding to create a permanent, accessible digital archive showing the role of London's Jewish communities in the First World War. The website would include a digital memorial wall, digitised artefacts and documents, 3000 stories, interpretative information, timelines, podcasts and short films. The archive would be created through a volunteering programme which would provide training for up to 150 adults and young people. A programme of learning and participation opportunities, involving at least 720 young people, would be delivered.

The Committee had awarded a first round pass with development funding in September 2013.

The Committee **AWARDED** a grant of £408,000 (69% of total delivery costs).

Committee discussed the following applications. Their views would be reported to the Board.

SF4 Second Round Board applications for discussion and recommendation

- **Parks for People: December Board**

The Chair welcomed Russell Darbon, BLF representative, to the meeting.

19. Parks for People Overview **CL 2015 (4) 19**

Parks for People was a UK wide bi-annual programme. In England the programme was jointly funded by Heritage Lottery Fund / Big Lottery Fund. For this batch of applications:

- nine first round applications with a total grant request of £25.85m against a budget of £16.39m had been received. Two of the first round applications were from London
- five second round applications had been received. One application was from London.

The Committee noted the overview.

20. Brompton Cemetery Conservation Project; PP-13-01425 **CL 2015 (4) 20**

The Royal Parks sought funding to restore and conserve significant landscape and built heritage structures within Brompton Cemetery whilst protecting biodiversity, and increasing community use and access to the site's heritage. Brompton was a 16.5 ha, Grade I listed cemetery containing numerous listed structures / buildings and a Site of Nature Conservation. Capital works would include the restoration of the Arcades which were on Historic England's Buildings at Risk Register, and the restoration of the Grade II* listed North Lodge Chapel which was eligible for inclusion in the register. Learning and participation opportunities would include two horticultural apprenticeships.

SF4 First Round Board applications for discussion and recommendation

- **Parks for People: December Board**

21. The South Metropolitan (West Norwood) Cemetery: A New Beginning; PP-12-09496 **CL 2015 (4) 21**

London Borough of Lambeth sought a first round pass of £4,845,800, including development grant of £241,000 (52% of total eligible development costs) to restore Grade II* and Grade II listed monuments and the Grade II* Greek Chapel within the 16 hectare, Grade II* West Norwood Cemetery. The project would repair 19 of 20 listed structures on Historic England's Buildings at Risk Register including the Greek Chapel. Capital works would also include the creation of a new visitor centre, improvements to habitats for UK Biodiversity Action Plan species and improvements to physical and intellectual access. Learning and participation opportunities would include two apprenticeships.

22. Marble Hill Re-presentation; PP-14-09708 **CL 2015 (4) 22**

English Heritage sought a first round pass of £4,356,000, including development grant of £275,600 (76% of total eligible development costs) to re-present Marble Hill's 26.7 hectares, Grade II* Park and Grade I House, located in Richmond upon Thames. Capital works would include the restoration of the lost 18th-century Arcadian landscape and 'Sweet-Walk', improvements to biodiversity habitats and the development of a new 'Commercial Hub' with visitor facilities in the Stable Block. Learning and participation opportunities would include a programme of events for women using the life of Henrietta Howard (an 18th Century patron of architecture for whom Marble Hill was built) as inspiration and five traineeships.

23. Prioritisation of items 21 and 22 **Oral**

The Committee for London prioritised the applications.

- **Heritage Grant: January Board**

- 24. HMS President: securing, preserving and presenting the past for future generations; HG-15-01669** **CL 2015 (4) 24**

HMS President London Ltd sought a first round pass of £4,815,800 including a development grant of £291,200 (90% of total eligible development costs) to repair the ship's hull, reinstate original features, and upgrade services and facilities. In addition, the Ship would be moved to a new mooring near Tower Bridge, interpretation installed and a programme of learning and participation opportunities delivered. The Ship was a First World War dazzle ship, one of three surviving British naval warships from that period, and was listed on the National Historic Fleet register.

- 25. The People's History; HG-15-02969** **CL 2015 (4) 25**

National Council for Voluntary Organisations sought a first round pass of £893,000, including development grant of £95,000 (86% of total eligible development costs) for a three year, cross-territory project, to map and celebrate the development of the voluntary sector and volunteering over the past 100 years. The project would form a key part of the applicant's centenary celebrations in 2019. Key documents from the applicant's archive and those of Volunteering England would be digitised and made available online and a series of exhibitions delivered. An associated programme of learning and participation opportunities would be delivered.

SF4 Second Round Board applications for discussion and recommendation

- **Heritage Grant: January Board**

- 26. Rambert at 90; HG-14-07342** **CL 2015 (4) 26**

Ballet Rambert Limited sought a grant of £333,500 (65% of eligible delivery costs) for a cross territory project to deliver a touring exhibition and activity based project in support of the Company's 90th anniversary tour of England, Scotland and Wales in 2016. A programme of learning and participation opportunities would also be delivered.

The Board had awarded a first round pass with development funding in March 2015.

Papers for discussion

- 27. Priority Development Area Review** **Oral**

Michael Murray, Development Manager, gave a presentation about progress to date in London's Priority Development Areas, proposals to change some areas and potential projects in areas identified as possible future Priority Development Areas.

- 28. Communications Report** **CL 2015 (4) 28**

Felix Gott, Communications Account Manager, presented the communications report for the period September to November 2015.

Good coverage had been achieved the openings of Hoxton Hall, Wilton Music Hall, Rainham Hall and Handel House Trust's opening of Jim Hendrix's Mayfair home. During the next quarter the focus would be using non-traditional media such as Buzz Feeder and Timeout to promote HLF funded projects and a campaign linked to Priority Development Areas in outer London boroughs. During the next quarter, communications would:

- further explore the use of non-traditional media such as BuzzFeed,
- try to achieve coverage in harder-to-reach places such as Timeout
- undertake a campaign linked to Priority Development Areas in outer London boroughs.

Papers for information

29. Country and Regional Chairs minutes of 13 October meeting **CL 2015 (4) 29**

The Committee noted the minutes. The Chair highlighted the discussions about:

- the strong level of completion for small grants in the Your Heritage, Our Heritage and Young Roots programmes compared to the low level of demand for funding from the First World War programme
- the desire driven by Scotland and London to see more good quality education and training outcomes from HLF funded programmes
- devolution issues.

30. Corporate Update **Oral**

Sue Bowers, Deputy Director of Operations, presented the minutes of the September and October 2015 Board meetings which had been circulated via email. She also highlighted additional information, also circulated via email, about the changes to Strategic Framework 4 (SF4) by the Board following discussions with regional and country committees, committee chairs and the Chair of the Board.

The Committee noted that the Board would discuss the timescale for Strategic Framework 5 and whether to extend SF4 for another year in the context of a new Chief Executive, the outcome of the Government's 2015 Comprehensive Spending Review and the Cultural White Paper due to be published in 2016.

31. Overview of Single Round Grants and Delegated Decision Making **CL 2015 (4) 31**

The Committee noted the annual report and noted that competition at this level in London continued to be extremely high.

32. Annual Report of the Equality Steering Group **CL 2015 (4) 32**

The Committee noted the annual report.

33. Townscape Heritage Overview **CL 2015 (4) 33**

Townscape Heritage was an annual programme with a budget of £14m. For this batch 22 first round applications had been received. There were no applications from London.

The Committee noted the overview.

34. Any Other Business **Oral**

The Chair thanked Michael Murray, Development Manager, and Sue Mellish, Deputy Secretary to the Board, for their contribution to the work of the Committee and wished them well for the future.

There was no other business.

The next meeting will be held on 9 March and possibly the morning of 10 March 2016.