

Heritage Lottery Fund Committee for the East Midlands Meeting on 2 December 2014

CEM 2014 (4) Minutes

**Minutes of the meeting held on Tuesday 2 December 2014 at 10.00 a.m.
at the Archbishop's Palace, Southwell Minster.**

Members: Jim Harker (Chair)
Mo Cooper
John Everitt
Jean MacIntyre
Geoff Nickolds
Atul Patel (Trustee)
David Stocker

1. Chair's Report Oral

The Chair welcomed Carole Souter, Chief Executive and Felix Gott, Government and Parliamentary Relations Officer to the meeting. Janette Martindale was welcomed to her first meeting as Team Assistant to the East Midlands team.

He thanked Charlie Leggatt and the team at the Minster for their hospitality and offered his thanks to the East Midlands team for organising the visit.

The Chair reported on recent events and visits that he had attended:

- HLF East Midlands office on a number of occasions to spend time with staff
- Small grants panel in the Nottingham office.
- Meeting of the Country and Regional Chairs in the London office with dinner.
- Second round visit to Grantham Canal.

He also reported that he had chaired the interview panel for a new Committee Member. Heather Broughton had been selected for appointment and had since accepted the invitation. She would be attending the meeting in March as an observer.

2. Minutes of the meeting on 16 September 2014 CEM 2014 (4) 2

The minutes were noted.

3. Matters arising from the minutes Oral

There were none.

4. Regional overview CEM 2014 (4) 4

Vanessa Harbar, East Midlands Head of Region presented the overview. She noted that it had been a busy time for project launches and expressed thanks to members on behalf of the team.

Since the last meeting a number of East Midlands cases had been assessed by the Board:

- Buxton Crescent and Spa had received a grant increase of £11million. Vanessa thanked Jeremy Fenn, the case officer, Anne Jenkins and Atul Patel for their efforts with the bid.
- An application from the British Horological Institute had been unsuccessful at November Board. However, Trustees had recognised the potential of the project and had encouraged a future application.

- A Landscape Partnership application for Sherwood Forest had been awarded a first round pass at Board in October.

Vanessa highlighted issues with the poor quality of Start Up grant applications so far. The scheme had been introduced to help new ventures to work up business and governance models. The team would organise a governance workshop for prospective and rejected applicants.

5. Budget paper

CEM 2014 (4) 5

Six first round pass applications had been received totalling £7,112,700 against a first round pass budget of £2,490,250. Committee would need to prioritise the first round applications.

There were sufficient monies in the budget to support all second round applications should they meet the quality threshold.

6. Declarations of Interest

Oral

John Everitt declared an interest in item 12, The Graveyard Shift, noting that he was the Chief Executive of the Nottinghamshire Wildlife Trust, a partner organisation.

Atul Patel mentioned that his wife was the Assistant Mayor for Leicester City Council, the applicant for Living and Working in the Old Town TH. The Committee were content that this did not constitute a conflict of interests.

David Stocker mentioned that:

- He sat on the Heritage Trust of Lincolnshire's Advisory and Liaison Committee. The Heritage Trust of Lincolnshire were a partner in the Boston TH application. He had no knowledge of the project and would have no pecuniary interest in it.
- Under the GPOW programme he had knowledge of two cases which had been presented to the Lincolnshire DAC; *St Oswalds* and *Moulton Chapel*. He had no financial or other interest in either case.

The Committee were content that neither of these constituted a conflict of interests.

SP3 second round applications for discussion and decision

- **Heritage Grants**

7. Grantham Canal Waterway Heritage Initiative; HG-10-06674

CEM 2014 (4)

The Canal and River Trust (CRT) sought funding to restore two locks on a navigable length of the Grantham Canal. The scheme would deliver a skills training programme using the locks' restoration to train volunteers for future work on other canal features and would also increase public awareness and understanding of the heritage importance of the canal.

The Committee for the East Midlands awarded a first round pass of £414,300 including a development grant of £48,000 (69% of eligible development costs) in June 2011. An uplift of £464,500 (127%) was sought due to increased project costs.

The Committee considered that the project represented a high priority for support and **awarded** a grant of £830,800 (43%).

8. Collections in the Landscape: The Wonders of the Peak – a digital journey, Derbyshire; HG-11-02810

CEM 2014 (4) 8

Buxton Museum and Art Gallery sought funding towards their *Collection in the Landscape* project. The project would redevelop the BMAG galleries for the first time in 25 years, blending traditional forms of display and interpretation with cutting edge contemporary digital media to make the

collections more accessible. An associated programme of learning and participation opportunities would be delivered enabling people to interact with heritage both in the local landscapes and via a considerably improved online experience.

The Committee for the East Midlands awarded a first round pass of £530,600 including a development grant of £81,100 (37% of total eligible development costs) in December 2012. An uplift of £419,600 (93%) was sought due to investigations undertaken during delivery, identifying the need for an increase in capital costs.

The Committee considered that the project represented a high priority for support and **awarded** a grant of £869,100 (64%).

- **Townscape Heritage Initiative**

9. Living and Working in the Old Town – Leicester; TH-11-06298 CEM 2014 (4) 9

Leicester City Council sought funding for a THI scheme in the Greyfriars Conservation Area in the Old Town area of the city, focusing on Leicester's historic medieval core. The scheme would regenerate Greyfriars by a cumulative impact of small but critical changes to repair buildings and enhance the streetscape. An associated programme of training, lectures and events would be provided.

The Board awarded a first round pass of £1,100,400 including development funding of £44,700 (47% of total eligible development costs) in March 2013. Expert advice was supportive.

Overall, the Committee considered that the project represented a high priority for support and **awarded** a grant of £1,054,400 (70%).

SF4 first round applications for discussion and decision

- **Heritage Grants**

10. Holbeach Lives, Lincolnshire; HG-12-09170 CEM 2014 (4) 10

Holbeach Cemetery Chapels Ltd sought a first round pass of £667,600 including a development grant of £112,900 (81% of total eligible development costs) to repair and regenerate the Grade II listed adjoining chapels, bringing them back into a new and sustainable use. The scheme would create a new community facility with heritage display and exhibition areas. An extensive and varied programme of events and activities would engage new audiences.

Overall, the Committee considered that the project represented a low priority for support and **rejected** the project due to concerns raised.

11. St Peter's Living Heritage Project, Highfields; HG-13-03478 CEM 2014 (4) 11

St Peter's Parochial Church Council sought a first round pass of £1,865,100 including a development grant of £144,000 (63%) for a five year project to re-order Grade II listed St Peter's church for use as a counselling, learning and interfaith centre. Capital works would include roof, window and tower repairs, new flooring, access improvements and external works to create parking and a play area.

The Committee **rejected** the application due to concerns raised.

12. The Graveyard Shift – recording the graveyards of Nottingham; HG-13-09604 CEM 2014 (4) 12

John Everitt declared an interest in the item and left the room before discussion commenced.

Nottinghamshire Local History Association sought a first round pass of £693,600 including a development grant of £122,100 (55% of total eligible development costs) to survey and record up to 300 graveyards within Nottingham. The scheme would conduct ecological surveys and conservation management and run a programme of engagement. Volunteers would be trained to record inscriptions on gravestones, memorials and tombs as well as cataloguing their state and composition for inclusion on an online database. An additional programme of activities would engage members of the public through festivals, exhibitions, events and adult learning courses.

The Committee **rejected** the application due to concerns raised.

13. The recreation and renaissance of Wirksworth Heritage Centre, Derbyshire; HG-14-00293 **CEM 2014 (4) 13**

Wirksworth Heritage Centre sought funding for a three year project to redevelop Wirksworth Heritage Centre in a new location. The proposals would repair and refurbish the new premises to provide a café, shop, meeting room, exhibition space and an archive for the collection and create two new holiday lets to support the running costs of the centre. 40 new volunteers would be trained with the provision of accreditation and a heritage skills, catering and retail training programme would be delivered in partnership with Derby College.

Overall, the Committee considered that the project represented a high priority for support and **awarded** a first round pass of £1,037,600 including a development grant of £120,100 (62% of total eligible development costs).

14. Restoring Lincolnshire's unique eight sided brick windmill, Spalding; HG-14-02446 **CEM 2014 (4) 14**

Sneath's Mill Trust Limited (DNU) sought a first round pass of £1,353,300 including a development grant of £126,300 (78% of total eligible development costs) to restore Sneath's Mill and outbuildings. The project would restore the old bakery to be used as a classroom and toilets and the 1930s piggery to create six workshops/studios. A programme of activities and events associated with the mill and local area would be delivered.

The Committee **rejected** the application due to concerns raised.

- **Heritage Enterprise**

15. Heritage Enterprise – Review of Year 1 of the programme **CEM 2014 (4) 15**

The Committee considered that the Heritage Enterprise scheme had been welcomed by sector.

16. West Bridgford Hall Renovation, Nottingham; HE-14-00123 **CEM 2014 (4) 16**

Rushcliffe Borough Council sought funding to find a suitable and viable end use for Bridgford Hall, a Grade II listed property in West Bridgford, Nottinghamshire as an aparthotel. Capital works would include the conservation, repair and refurbishment of the Hall. The project would also return the ground floor of the building to its original use as the Registration Office for the south of Nottinghamshire. An associated programme of activities would be delivered in partnership with local heritage groups.

The Committee considered that the project represented a high priority for support and **awarded** a first round pass of £1,495,500 including a development grant of £78,400 (65% of total eligible development costs).

17. Prioritisation of first round items**Oral**

Items 11, St. Peter's Church, item 12, The Graveyard Shift and item 14, Restoring Lincolnshire's unique eight sided brick windmill, Spalding, were rejected during the case by case discussions.

The Committee rejected item 10, Holbeach Lives, due to concerns raised. They awarded first round passes to high priority items 13, the recreation and renaissance of Wirksworth Heritage Centre and 16, West Bridgford Hall Renovation.

- **Grants for Places of Worship**

18. Grants for Places of Worship Applications**CEM 2014 (4) 18**

Six first round applications had been received with a grant request of £967,800 against a regional budget of £541,900.

At initial sift, English Heritage advice was that three schemes did not demonstrate that the works applied for were urgently needed within two years. These cases were not taken forward for further assessment and were recommended for rejection.

Committee decided to:

- i) award first round passes totalling £523,700 to applications 18a-c.
- ii) reject applications 18d-f due to lack of urgency.

18a	Repairing, developing the use, and engaging with the heritage of Emmanuel Church Swadlincote	Emmanuel Church, Church Street, Swadlincote,	FIRST ROUND PASS OF £158,500 INCLUDING DEVELOPMENT GRANT OF £20,500 (59% OF TOTAL ELIGIBLE DEVELOPMENT COSTS)
18b	Exploring Moulton Chapel: Repairs, investigations, interpretation and access to Lincolnshire's oldest octagonal church	St James Church, Moulton Chapel, Lincolnshire	FIRST ROUND PASS OF £188,900 INCLUDING DEVELOPMENT GRANT OF £18,700 (76% OF TOTAL ELIGIBLE DEVELOPMENT COSTS)
18c	St Margaret's Church, Luddington in the Brook, Northamptonshire	St Margaret's Church, Luddington in the Brook	FIRST ROUND PASS OF £176,300 INCLUDING DEVELOPMENT GRANT OF £20,400 (56% OF TOTAL ELIGIBLE DEVELOPMENT COSTS)
18d	Renewal of the Roof Coverings to the Northern Slops at St Paul's Church, Chester Green	St Paul's Church, Chester Green, Derby	REJECT
18e	Preservation and restoration of the tower, spire, weathervane and drains at All Saints Church, Findern	Findern All Saints Church, South Derbyshire	REJECT
18f	The restoration of St. Oswald's Church linking new resources to an evolving community based hub, Lincolnshire	St Oswalds Church, Strubby, Lincolnshire	REJECT

SF4 first round Board applications for discussion and recommendation

- **Townscape Heritage: January Meeting**

19. **Townscape Heritage Overview**

CEM 2014 (4) 19

The overview was noted.

20. **CHOICE – Coalville’s Heritage: Opportunities to Improve, Conserve and Engage; TH-13-20762**

CEM 2014 (4) 20

North-West Leicestershire District Council sought a first round pass of £687,600 including a development grant of £35,300 (89%) to conserve, repair and reinstate the Marlborough Square area in the centre of Coalville. The scheme identified over 80 high priority buildings for work including reinstatement of shop fronts and signage, along with repairs to stonework and timber. Public realm works would include measures to improve pedestrian accessibility to and from the square, reduce traffic and increase tree planting.

The Committee considered that the project represented a **low priority** for support. The Board would determine the application in January 2015.

21. **Boston Townscape Heritage Project; TH-13-22043**

CEM 2014 (4) 21

Boston Borough Council sought a first round pass of £1,069,000 including a development grant of £73,000 (83% of total eligible development costs) for a five year project to repair and enhance a number of historic buildings in Boston, Lincolnshire. Capital works would include repairs of external fabric including roofs, brickwork and joinery along with the reinstatement of traditional shop fronts. A programme of activities aimed at highlighting and promoting the heritage of Boston would also be included.

The Committee considered that the project represented a **high priority** for support. The Board would determine the application in January 2015.

22. **Prioritisation of TH Board items**

CEM 2014 (4) 22

The Committee considered that item 20, CHOICE represented a low priority for support and that Boston TH represented high priority for support.

- **Heritage Grants: January Meeting**

23. **Polli:nation (SE cross territory); HG-12-08595**

CEM 2014 (4) 23

Learning Through Landscapes Trust sought a grant of £1,389,100 (72% of eligible delivery costs) towards delivering a three year, project working with 260 schools to improve their grounds in order to attract more pollinating insects, create a series of stepping-stone environments and to improve diversification and numbers of species across the UK. A website and interactive map offering resources, and displaying results and photographs would be created, and a symposium delivered in each country in the final year.

The Board awarded a first round pass of £1,297,800 including development grant of £26,000 (60% of total eligible development costs) in March 2014. An uplift of £117,300 (9%) was sought due to increased costs for the UK wide OPAL survey.

The Committee considered that the project represented a **high priority** for support. The Board would determine the application in January 2015.

SF4 second round Board applications for discussion and recommendation

• Parks for People: December Board

24. Parks for People Overview CEM 2014 (4) 24

The paper was noted.

25. Highfields Park Restoration Project; PP-12-09005 CEM 2014 (4) 25

Nottingham City Council (NCC) sought a first round pass of £3,090,100 (69%) to restore Highfields Park, a Grade II registered park containing eight Grade II listed buildings. Capital works would include the removal of contaminated silt from the lake to provide significant biodiversity and people benefits and the refurbishment and repair of historic buildings including two pavilions, entrance gates and the Jesse Boot Bust. New park ranger and head gardener posts would be created and a programme of learning and participation opportunities delivered.

The HLF Board and BIG England Parks for People Committee awarded a first round pass of £3,138,000 including a development grant of £280,500 (93% of total eligible development costs) in June 2013. An uplift of £232,600 (8%) was sought due to cost increases relating to the lake, fees and other capital works. There was a possibility that the uplift figure could rise to £384,000 (13%) before the case was determined by the Board.

The Committee for the East Midlands considered that the project represented a **high priority** for support. Big Lottery Fund recommended that the project was a medium priority for support. The Board would determine the outcome in December 2014.

Papers for information

26. Strategic review of development work CEM 2014 (4) 26

The Committee noted the paper.

27. Communications report CEM 2014 (4) 27

Tom Williams, Media Officer, reported that since the Communications Report had been written, the Buxton Crescent and Spa grant increase had been announced locally.

There had been a number of positive stories on the 20th anniversary of the Lottery. A series of regional fact sheets had been produced to inform speeches and HLF's messaging surrounding the anniversary. Vanessa Harbar would distribute to members. These would be kept up to date by Communications.

Felix Gott, Government and Parliamentary Relations Officer, reported that an MP drop in session would be held at Westminster in January sponsored by Gloria De Piero MP. Vanessa Harbar and Lesley Owen Jones would meet with MPs from the East Midlands to talk about constituency issues.

28. Minutes of recent Board meetings CEM 2014 (4) 28

The Committee noted the paper.

29. Minutes of the Regional and Country Chairs meeting on 14 October 2014 CEM 2014 (4) 29

The Committee noted the paper.

30. Annual report of the Equality Steering Group

CEM 2014 (4) 30

Members considered that a future questionnaire for Committee members should include clarification on disability to ensure that all disabilities were recorded. They also suggested that there should be an option on the monitoring form for transgender.

The Committee noted the paper.

31. Annual review of delegated grants

CEM 2014 (4) 31

32. Collecting Cultures update

CEM 2014 (4) 32

33. First World War Centenary

CEM 2014 (4) 32

The Committee noted the papers.

34. Any other business

Oral

There was none.

The next meeting will be held on 10 March 2015 in the Nottingham office.