

Heritage Lottery Fund Committee for East of England Meeting on 22 June 2017

CEE 2017 (2)

Summary report of the meeting of the Committee for the East of England held on 22 June 2017 at 10 a.m. at the Cambridge Office, Eastbrook, Shaftesbury Road, Cambridge, CB2 8BF.

Committee:

- Helen Wilson (Chair)
- Sue Davies
- Steve Miller (item 14 onwards)
- Carole Reilly
- Phil Rothwell
- Philip Venning
- Joff Whitten

Attending:

- James Dove, Big Lottery Fund Representative (items 1 to 3)

Committee Business

The Chair welcomed:

- James Dove, Big Lottery Fund representative to the meeting; and
- Jo McAleer, Office Manager in Secretariat Head Office.

The Chair noted:

- apologies from Steve Miller who will be arriving to the meeting a little later.

1. Declarations of Interest

Oral

Sue Davies reported that:

- she knew some members of the team at Luton Cultural Trust in a professional context (item 9) but had not discussed the project with them.

Philip Venning reported that:

- he knew the Chair of the Trustees for Stow Maries (item 15) but had not discussed the application with him.

Committee noted both declarations and agreed they did not constitute a conflict.

SF4 second round Board applications for discussion and recommendation: Parks for People

2. Parks for People Overview

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Deborah Milligan, Senior Grants Officer, outlined the programme aims and outcomes and decision taking structure.

In June, decisions would be taken for the first time by the recently established Parks for People Board Sub-Committee. Membership included the NHMF Chair and two trustees and Big Lottery Fund Board representatives. The first round budget for the Parks for People programme for 2017-18 was £25m in England. The budget for the June meeting was £12.5m. Five applications had been submitted with a total grant request of 14.67m.

There were ten second round applications requesting £30m. Six parks had uplift requests. The average uplift overall was 11%.

Newcastle City Council Resilient Heritage Grant: Members acknowledged that a condition of grant was that all learning work would be documented and disseminated at a national level to ensure other authorities could benefit. They were supportive of the model being developed and particularly the partnership and requested an update on progress. Members agreed this was a good example of the potential that HLF had to foster wider partnerships.

Post Completion Monitoring of park projects: Members agreed this provided a useful synopsis of lessons learned. Within the East of England, all parks that had been monitored had received a green flag.

3. Dead Space to Living Place: Transforming Rectory Lane Cemetery, Berkhamsted; PP-15-00528

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Grantee: Friends of St Peters, Great Berkhamsted

Request: Award grant of £907,600

Uplift: £29,000 (3%): project costs had increased due to omission of VAT costs at first round. Capital and activity costs had increased but this had been offset by savings elsewhere.

Project: To repair and conserve the historic fabric, improve access and provide the cemetery with new features including a Garden of Remembrance and demountable Performance Area. The cemetery would become a community asset. A programme of family events would be delivered and in addition, there would be volunteer and community group research, volunteering opportunities, guided walks and tours, school sessions and activities, memorial survey work, nature conservation, skills development and interpretation. The HLF Board and Big Lottery Fund Parks for People England Committee had awarded a first round pass of £952,200, including a development grant of £73,600 (82% of total eligible development costs). Development grant split (HLF £49,067; 66.66%) (BLF £24,533; 33.33%) in December 2015.

The views and recommendation of the HLF Committee and Big Lottery Fund Representative would be presented to the Parks for People Board Sub-Committee in June.

Reports

4. Chair's Report

Oral

The Chair reported that :

- Carole Reilly and Phil Rothwell's terms of appointment had been extended by a year to 31 March 2018.

The Chair updated Committee on some activities and events that she had attended during the previous quarter including:

Country and Regional Chairs meeting: there had been discussion around

- Grants for Places of Worship (GPOW), particularly involving those regions with high numbers of churches.
- Strategic Framework 5 (SF5) including the public engagement workshops with the National Lottery Players, which had delivered many interesting outcomes; and
- Partnership working including how this might be formed and with whom.

5. Minutes of the meeting on 16 March 2017

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Committee agreed the minutes. These were signed by the Chair.

6. Matters arising from the minutes

Oral

There were none.

7. East of England Regional Overview

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Robyn Llewellyn, Head of Region, drew attention to key areas within the report including:

Engagement with Local MPs: colleagues in Government and Parliamentary Relations team would be writing to all MPs following the general election to re-establish links and opportunities to promote HLF and The National Lottery funding. After that, regular notifications of grants in MP's constituencies would resume.

Grants for Places of Worship (GPoW): the mechanism for obtaining funding for GPoW was changing to a more simplified and streamlined process.

Grantee updates and project related issues: Committee noted the projects which were facing challenges. Officers updated them on the progress on outstanding issues.

Honours List: following the recent Honours announcements officers were delighted to offer congratulations to both Anne Mason, previous committee member and Inga Grimsey, ex-Committee Chair on their respective OBE's.

Infographics for MPs: Committee noted the leaflet, containing high level messaging, produced for MPs and agreed this would be useful briefing if it could be adapted for committees.

8. East of England Budget

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Robyn Llewellyn reported that the 2017-18 annual budget for the region was £6,500,000. At this meeting, there were two first round requests totalling £1,713,000. The indicative budget for the meeting was £1,625,000.

There were two second round cases for decision and one grant increase. Both were fundable providing the Committee considered the proposals were of sufficiently high quality and continued to deliver good value for money.

The current pipeline demand for the September committee meeting was £2,319,000. There were three first round applications and two second round applications.

SF4 first round applications for discussion and decision: Heritage Enterprise and Heritage Grants

Committee noted the Heritage Enterprise programme outcomes.

9. The Grit in the Oyster- reimagining 47 Guildford Street; HE-16-01489

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Applicant: Luton Cultural Services Trust

Request: First round pass of £1,231,400 including development grant of £127,900 (70%of total eligible development costs)

Project: To transform 47 Guildford Street into a cultural industries 'incubator', offering usable workspace in central Luton supporting the growth of the creative community in Luton, developing the skills and knowledge of those entering creative industries and providing a sustainable income for the building.

The Committee for the East of England agreed the application represented a high priority for support and **AWARDED** a first round pass of £1,231,400 including a development grant of £127,900 (70% of eligible development costs).

Committee noted the Heritage Grants programme outcomes.

10. Saving the Landbeach Tithe Barn for everyone: a piece of our history; HG-16-02271

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Applicant: Tithe Barn Trust

Request: First round pass of £391,600 including development grant of £84,900 (50%of total eligible development costs)

Project: To restore the Grade II listed Landbeach Tithe Barn and build new facilities, creating a flexible space with improved access. The project would enable to the Trust to carry out commercial activities to provide on-going income to maintain the Barn.

The Committee for the East of England **REJECTED** the project.

SF4 second round applications for discussion and decision: Heritage Grants

11. Holkham Walled Garden's 'Beyond the Walls' Project; HG-13-03199

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Grantee: Holkham Walled Garden

Request: Award grant of £1,700,000 (40%)

Uplift: £343,500 (25%); Due to an increase in project costs from more expensive external works, new build costs for the learning centre, contingency and volunteer contributions. The intervention rate, now 40%, remained close to that at first round, 39%.

Project: To sensitively restore the 18th century garden, in order to conserve the important historic buildings for future generations and to provide new facilities for day visitors, outdoor events, educational and horticultural groups, staff and volunteers. Committee had awarded a first round pass of £1,441,200 including a development grant of £84,700, 90% of eligible development costs in March 2015.

Expert advice: Supportive

The Committee for the East of England **AWARDED** a grant of £1,700,000, 40% of eligible delivery costs.

12. Chelmsford City Centred- revitalising a community- focussed museum for our newest city; HG-14-07045

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Grantee: Chelmsford City Council

Request: Award grant of £1,440,800 (67%)

Uplift: £170,800 (13%): Due to costs increases including building works, associated fees, conservation and activities. Increased partnership funding has retained the grant intervention rate at £67%.

Expert advice: Supportive

Project: To complete the wider development scheme for Chelmsford Museum and Oaklands Park through restoration of Chelmsford Museum by revitalising older displays and adding new ones in the original Grade II listed Victorian building, providing a café to draw more park users into the museum and running an activity programme using both the museum and the park setting. Committee had awarded a first round pass of £1,346,500 including a development grant of £76,500, 90% of eligible development costs in September 2015.

The Committee for the East of England **AWARDED** a grant of £1,440,800, 67% of eligible delivery costs.

13. Prioritisation

Oral

There were sufficient funds to support both second round applications.

SF4 first round Board applications for discussion and recommendation: Heritage Grants

The Committee discussed the following projects. Their views and recommendations would be presented to the NHMF/HLF Board in June.

14. Amphibian Tails of Discovery (T.O.A.D); HG-16-03926

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Applicant: The Froglife Trust

Request: First round pass of £2,405,600 including development grant of £81,100 (88%of total eligible development costs)

Project: To work across England, excluding London, to deliver a four year project to undertake a range of large and smaller scale habitat improvements for common toads, to address significant and continuing declines in toad populations and deliver learning and engagement activities to increase public awareness and participation.

15. Reaching for the Sky- unlocking the heritage of Stow Maries Great War Aerodrome; HG-16-09010

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Applicant: Stow Maries Great War Aerodrome Trust

Request: First round pass of £4,300,000 including development grant of £300,000 (69%of total eligible development costs)

Project: To deliver the second phase of a 20 year, 7 phase, master-plan for this former military airfield site which aimed to preserve and protect its First World War and natural heritage, whilst creating an exciting and unique visitor experience. Whilst restoring important historic buildings "*Reaching for the Sky*" aimed to increase the visitor offer through improved interpretation and visitor facilities ensuring a sustainable future for the site through greater engagement and increased visitor numbers.

SF4 first round applications for discussion and decision: Grants for Places of Worship

16. Grants for Places of Worship Overview

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In the East of England, initially twelve first round applications with a grant request of £2,239,700 had been received against the regional budget of £650,000. The Committee were informed that it was possible to exceed the budget up to a maximum of £866,666.

The Committee noted the two second round applications for decision and agreed:

- to award a grant to St Mark's, Norwich which included an uplift of £22,000;
- to reject All Saint's, Bighton on the grounds this was a high risk and not supportable.

Committee noted other second round applications which had received awards since their last meeting included:

- St John the Baptist, Needham Market: St Andrew, Hertford: St Andrew, Northwold: and St Swithun's, Great Chishill

Committee considered the first round applications and agreed to:

- reject the five applications not taken to further assessment;
- award first round passes to four applications, one of which was a resubmission; and
- reject three applications in light of the available budget.

The Committee for the East of England agreed the following decisions:

Item	Title	Applicant	Decision
16a.	Crowning and Warming the Sacred Heart of Southwold	Sacred Heart RC Church Southwold/	REJECT

Item	Title	Applicant	Decision
16b.	Saving All Saints Stradbroke	All Saints PCC, Stadbroke	REJECT
16c.	Restoring and Revitalising the tower - St Nicholas, North Lopham	North Lopham PCC	REJECT
16d.	Finishing the job: saving Elsing Church, a much loved national treasure	Elsing PCC	REJECT
16e.	St John the Evangelist Bury St Edmunds Roof Repairs	PCC of St John, Bury St Edmunds	FIRST ROUND PASS OF £247,300 INCLUDING DEVELOPMENT GRANT OF £22,300 (51% OF TOTAL ELIGIBLE DEVELOPMENT COSTS)
16f.	Urgent Repairs to All Saints Church North Runcton	All Saints Church North Runcton	REJECT
16g	Siri Guru Sigh Sabha Gurudwara	Siri Guru Sigh Sabha Gurudwara	REJECT
16h.	Towering Above - The Restoration of St Giles, Bradfield	St Giles, Bradfield, Norfolk	FIRST ROUND PASS OF £228,000 INCLUDING DEVELOPMENT GRANT OF £23,800 (79% OF TOTAL ELIGIBLE DEVELOPMENT COSTS)
16i.	Colchester, St Botolph.	St Botolph's Church	REJECT
16j.	Urgent roof, drainage, masonry and heating repairs - St Andrews, Cherry Hinton	St Andrews Church, Cherry Hinton PCC	REJECT
16k.	St Mary and St Lawrence, Great Bricett	Church of St Mary and St Lawrence, Gt Bricett	FIRST ROUND PASS OF £88,400 INCLUDING DEVELOPMENT GRANT OF £9,500 (56% OF TOTAL ELIGIBLE DEVELOPMENT COSTS)
16l.	All Saints Church Waterden	South Creake Parochial Church Council	FIRST ROUND PASS OF £226,600 INCLUDING DEVELOPMENT GRANT OF £29,100 (78% OF TOTAL ELIGIBLE DEVELOPMENT COSTS)

Item	Title	Applicant	Decision
16m.	St Mark's Norwich-fulfilling recommendations of 2011 Q1	St Mark's Church Norwich	AWARD GRANT OF £198,000
16n.	The Parish Church of All Saints, Beighton, Norfolk - Nave roof repairs and interior improvements	All Saints Church Beighton, Norfolk	REJECT

Officers reported that demand for the September meeting was high with 25 applications for decision.

Items for discussion

17. Corporate Update

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Anne Jenkins, Deputy Director of Operations updated committee on:

- the very positive initial feedback from DCMS on the Tailored Review early conclusions;
- the positive findings and messages from the National Lottery Player consultation workshops;
- the discussions at the May Board meeting and the agreed outcomes;
- the need to simplify the grant programmes and funding streams;
- discussion around HLF's vision and strategic objectives; the Board had agreed that '*A lasting difference for heritage and people*' should remain as the vision for the organisation.

18. East of England Annual Report 2015-16

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Robyn Llewellyn, outlined the key highlights of 2015-16 including:

- acknowledging the robust decision taking delivered by committee and their strong support to HLF in advocacy work;
- inviting Members to reflect on the delegated grants schemes through selecting an inspirational project which had captured their imagination.

Papers for information

19. Communications Report

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Rebecca Harris, Communications Manager, updated committee on recent communications and media activity in the region. This has been less than normal due to the restricted period leading up to the general election.

Committee noted:

- the success around the opening for free for the National Lottery Players, at Gressenhall Farm and Workhouse;
- the Committee Chair's blog, providing her reflections on the role one year in;
- the changing lives campaign and future stories from the region; and
- the plans for the reopening of Cassiobury Park in Watford.

20. Business Plan 2017-18

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Committee noted the plan.

21. Minutes from the meeting of the Regional and Country Chairs on 9 May 2017

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Committee noted the minutes.

22. Any other business

Oral

Committee and the team would be joined by the Project Coordinator for 'Animating the Archives', a project based at Addenbrooke's Hospital. They would share experiences of the Our Heritage funded project and recent exhibition delivered at the Hospital.

The next meeting will be held on 13 September 2017