

## **Summary report of the meeting of the Committee for the East of England held on 27 November 2014, in Terrington House, Cambridge and starting at 10am**

**Committee** Inga Grimsey (Chair)  
Maggie Appleton  
Carole Reilly  
Phil Rothwell  
Philip Venning  
Steve Miller  
Joff Whitten

Attending Jonathan Clark, (BIG Lottery Fund representative – items 19 - 21).

The Chair welcomed Dawn Bainbridge back to HLF and to her new Development Officer role. The Chair congratulated Maggie Appleton on her recent appointment as Director of the Royal Airforce Museum in London. She would be taking up the role in the New Year.

The Chair also congratulated Abby Eastwood, Office Manager on her recent news.

### **1. Declarations of Interest**

**Oral**

Steve Miller reported that he had a conflict with the following applications:

- A Route in Time (item 10), where the applicant Norfolk County Council was his employer
- Voices from the Workhouse (item 16) in his capacity as Head of Norfolk Museums & Archaeology Service, the project applicant and
- Dragon Hall (item 17) the applicant was Norfolk and Norwich Heritage Trust and Norwich City Council owned the site.

Phil Rothwell, as Policy and Futures Director for The Conservation Volunteers, reported that the organisation were a supporter and co-deliverer of part of the Polli: Nation programme (item 25), although he had had neither involvement in nor knowledge of the development of the project. Committee noted the involvement and were content this did not constitute a conflict.

### **2. Chair's report**

**Oral**

The Chair had attended Country and Regional Chairs meeting in October. Chairs had met the night before the meeting for dinner and had had a discussion regarding their own effectiveness as chairs of committees. A number of common issues had emerged and including management of workflows and the handling of cross territory applications.

In October, the Chair had also attended a MPs event hosted by HLF highlighting HLF's First World War: Then and Now programme.

In November the chair had attended the NHMF Board meeting and had delivered a presentation on the East of England region, which had been well received by trustees.

The Chair commented that the Auditor from Moore Stephens, who had attended the last committee meeting, had confirmed in his feedback that he considered the committee had followed a rigorous and structure process during delivery of the wider committee business.

**3. Minutes of last meeting on 11 September 2014**

**CEE 2014 (4) 3**

The minutes were agreed and signed by the Chair.

**4. Matters arising from the minutes**

Oral

Committee were delighted to note that both 'Secrets of the Sands' – the Greensand Ridge (item 22) and Land of the Fanns Landscape Partnership (item 24) had been successful in securing first round passes with development funding at the October Board. Both Living on the Edge – The Norfolk soft cliffs and their communities (item 21) and Pathways to the Marshes (item 20) and had been rejected. Committee noted that, where local authorities were lead applicants, they needed to ensure that the community voice was well represented within the proposals.

**5. East of England Regional Overview**

**CEE 2014 (4) 5**

Robyn Llewellyn, Head of Region, introduced the overview and highlighted some areas.

**Stakeholder events;** Inga Grimsey had hosted the most recent event held at The Higgins, Bedford on 20 November. There was a focus on how HLF investment could contribute to townscape, regeneration and sense of place and officers considered the event had been a success.

**Langham Dome:** Committee were delighted to noted that the project had recently won a special commendation from the Graham Allen Awards of Conservation and Design.

Bob Bewley, Director of Operations, would be leaving HLF in December. Committee wished Sophie and Bob good luck in their new respective roles and welcomed Eilish McGuinness as the new HLF Director of Operations.

The team would be moving from the Terrington House offices in the Spring and therefore the November committee meeting would be the last in the current offices.

**6. East of England Budget**

**CEE 2014 (4) 6**

The allocated grants budget for the November meeting was £2,279,600. The total request including development grants and grant increase requests was £1,910,900. Committee noted that there was sufficient budget to support all applications which met the quality threshold. Committee noted that there were currently no second round grant applications for the March 2015 meeting. However, Officers anticipated a high number of second round applications for the June 2015 meeting, providing there was no slippage.

The target first round budget for the meeting was £1,757,900. The total request was £7,328,700, including development grants. The Committee would need to prioritise the applications before them. In March, the current pipeline of applications, totaled a grant request in the region of £4.8m

Committee agreed the budget parameters and decision making process.

**SF4 First round Heritage Grants applications for discussion and decision**

**7. 'Caldecote Revitalised': The Restoration  
and Interpretation of a forgotten heritage ; HG-13-04184**

**CEE 2014 (4) 7**

The Charles Kalms Henry Ronson Immanuel College sought a first round pass of £1,030,000 including development grant of £45,000, 67% of eligible development costs towards repair of the Grade II listed Victorian Caldecote Towers, the delivery of a programme of activities and making the building accessible to the public.

The project was **REJECTED**.

**8. All Aboard: Developing the Colne Valley Railway; HG-13-05909 CEE 2014 (4) 8**

Colne Valley Railway Preservation Society sought a first round pass and a development grant towards the acquisition of land which included railway track, platforms, built structures, railway rolling stock, an artefact collection and archives. Public access would be provided to the Castle Hedingham site to ensure a long term secure future for the Colne Valley Railway and its collections. A Cubitt Skills Centre would be constructed to house two carriages, machine tools and staff facilities and would be used to carry out conservation and maintenance work to restore railway carriages. A new learning centre would also be constructed.

The Committee approved a first round pass of £1,721,500 including a development grant of £66,000, 87% of eligible development costs.

**9. Orchards East; HG-13-20650 CEE 2014 (4) 9**

The University of East Anglia Landscape Group in partnership with the Suffolk Traditional Orchard Group (STOG) sought a first round pass of £340,200 to record, develop and raise awareness of traditional orchards in the East of England. The proposal aimed to expand an orchard survey model developed by STOG, by training volunteers in Bedfordshire, Cambridgeshire, Essex, Hertfordshire and Norfolk, also continuing in Suffolk, to record and establish traditional orchards. The project also aimed to raise wider awareness of the environmental, historic and cultural importance of these habitats. The project would create a new data survey and umbrella network of traditional orchard groups.

Committee agreed this excellent project was a high priority for support and excellent value for money. The **AWARDED** a first round pass of £340,200.

**10. A Route in Time: Marriott's Way and Bure Valley Path Industrial and Natural Heritage Project; HG-13-21063 CEE 2014 (4) 10**

*Steve Miller declared an interest and left the room before discussion commenced.*

Norfolk County Council, sought a first round pass of £716,800 including a development grant of £82,100 towards the conservation and enhancement of the key elements of the remaining industrial heritage and the biodiversity of the Marriott's Way and the Bure Valley Path, delivering activities that sought to engage a wide range of people and providing relevant interpretation.

The project was **REJECTED**.

**11. The Phoenix Project; HG-14-01952 CEE 2014 (4) 11**

The Dacorum Heritage Trust sought a first round pass of £1,089,500 including a development grant of £51,400, 60% of eligible development costs towards the refurbishment and conversion of the Bury to a museum and art gallery. Current activities would be expanded and new activities introduced.

Committee **REJECTED** the application.

**12. RHS Hyde Hall Learning Centre and Community Outreach;HG-14-0257 CEE 2014 (4) 12**

The Royal Horticultural Society sought a first round pass of £789,700 including a development grant of £39,500, 83% of eligible development costs towards a project which aimed to create a centre of excellence in horticultural education and learning. A new Learning Centre would be constructed at the heart of the site providing facilities to expand the learning programme for schools, life-long learners and under-represented groups. The Centre would become a hub for a community outreach programme connecting people with horticultural training, learning and heritage.

The project was **REJECTED**.

**13. The Farmland Museum – A sustainable future; HG-14-03939 CEE 2014 (4) 13**

The Farmland Museum sought a first round pass of £1,582,500 including a development grant of £106,500, 81% of eligible development costs towards a project which would focus on the farming history and rural life of Cambridgeshire, exploring farming methods, economic developments and social history. It would develop new collections, archives and oral history relating to the more modern aspects of farming, post 1950 and people's connections to farming today.

The project was **REJECTED**.

**14. Prioritisation of first round items and feedback to applicants Oral**  
*Steve Miller was absent for the prioritisation.*

The Committee had rejected The Phoenix Project (item11) during the case by case discussions.

They had agreed that

- Orchards East (item 9) was a high priority for support
- All Aboard, Developing the Colne Valley Railway (item 8), a Route in Time (item 10), RHS Hyde Hall (item 12) and the Farmland Museum (item 13) were a medium priority for support
- Caldecote Revitalised (item 7) was a low priority for support.

Committee awarded a first round pass to Orchards East and rejected Caldecote Revitalised.

**SP3 Second round grant increase for discussion and decision**

- **Heritage Grants**

**15. Gippeswyk Hall; HG-09-07391 CEE 2014 (4) 15**

Red Rose Chain sought a grant increase towards completing the redevelopment of the annexe to the grade II\* listed Gippeswyk Hall for use as a workshop, studio and exhibition space. The project would work with a wide range of groups and schools to explore historical themes and produce films and theatre pieces based on them. The Hall was located in an area of social deprivation in Ipswich and the applicant would provide activities and training to engage local people. The Committee had awarded a grant of £968,300, 84% of eligible delivery costs in March 2012.

Committee **AWARDED** a grant increase of £50,400 to make a total grant of £1,018,700.

## SF4 Second round applications for discussion and decision

- **Heritage Grants**

**16. Voices from the Workhouse; HG-12-08901**

**CEE 2014 (4) 16**

*Steve Miller left the room before discussion commenced.*

Norfolk Museums and Archaeology Service sought a grant towards a project which would update existing displays and interpretation to tell the story of the inmates and staff of Gressenhall's workhouse as well as the rural communities whose lives were overshadowed by it. The project aimed to transform Gressinghall into a national centre for workhouse interpretation and research. The Committee had approved a first round pass of £1,555,300 including development grant of £82,800, 78% of total eligible development costs, in November 2013.

Committee awarded a grant of £1,470,000, 79% of eligible delivery costs.

## SP2 Second round application for discussion and decision

**17. Dragon Hall; HF-01-00112/2**

**CEE 2014 (4) 17**

*Steve Miller not present for discussion of the application.*

The Norfolk and Norwich Heritage Trust (NNHT), had requested HLF consent for the surrender of its lease on Dragon Hall to the freeholder, Norwich City Council (NCC) in order to facilitate new usage of the building as the National Centre for Writing. In September 2003, NNHT received an award of £1,362,000, 75% of eligible project costs, to complete the restoration and extension of the Grade I listed wool merchants trading hall at Dragon Hall, as a heritage interpretation centre for visitors of all ages from the local area and further afield.

Committee **APPROVED** the change to approved usage.

## Grants for Places of Worship

**18. Applications for Places of Worship in the East of England**

**CEE 2014 (4) 18**

In the East of England, 7 first round applications with a grant request of £1,135,100 were received against a regional budget of £635,600.

At the initial sift, English Heritage advice was that 2 schemes did not demonstrate that the works applied for were urgently needed within the next 2 years. These cases were not taken forward for further assessment and were recommended for rejection. The remaining cases had undergone full assessment, and English Heritage had provided detailed technical advice to establish the urgency of the repair works. HLF assessment considered how well the application met outcomes for communities. These two factors informed the overall priority for the batch.

Committee were informed that whilst the total grant award recommendations would exceed the regional budget for the meeting, there was underspend in other region's budgets to cover this. All cases recommended for award could therefore be supported should the Committee wish to do so. Second round applications: There were three second-round projects requesting an uplift on the first round award were received. The Committee agreed to:

- i) **AWARD** a grant of £136,300, 77% of eligible delivery costs, to St Lawrence, Brundish. This included an uplift of £25,700

- ii) **AWARD** a grant of £177,200, 78% of eligible delivery costs, to St Mary, Burston. This included an uplift of £54,700,
- iii) **AWARD** a grant of £190,400, 79% of eligible delivery costs, to All Saints, Wighton, This included an uplift of £6,200.

The committee considered the first round applications and agreed to:

- iv) **AWARD** first round passes totalling £575,700 to the three applications marked (A to C) in Appendix VI.
- v) **REJECT** two applications marked (F to G) in Appendix VI on the grounds shown in the last column of the Appendix (not sufficient urgency compared to others in the batch or does not meet programme priorities).

Committee agreed that for applications marked (D to E) the applicant had not sufficiently demonstrated the case for investment and therefore they **REJECTED** these applications. In the East of England, 7 first round applications with a grant request of £1,135,100 were received against a regional budget of £635,600.

*Jonathan Clark, BIG Lottery Fund representative joined the meeting.*

#### **SF4 Second round Board applications for discussion and recommendation**

- **Parks for People: December Board**

#### **19. Parks for People Overview CEE 2014 (4) 19**

Sylvia Collier, Senior Grants Officer, briefly introduced the overview.

*Committee discussed the following applications for decision at the Board. Their views would be reported to the Board.*

#### **20. Houghton Hall Park: Renaissance and Renewal; PP-12-06486 CEE 2014 (4) 20**

Central Bedfordshire Council sought a grant of £2,196,600, 74% of eligible delivery costs, towards the restoration of the landscape of Houghton Hall Park and the provision of facilities for communities. The project would provide new entrances and a visitor centre. The landscape proposals would open up historic views, improve orientation and access and perceptions of safety. The project would promote the identity of the park including the visual connection to the Hall, improve biodiversity, introduce a path hierarchy, restore and conserve historic features, and provide play equipment. The HLF Board and BIG England Parks for People Committee had approved a first round pass of £2,060,200 including a development grant of £215,100, 75% of total eligible costs in June 2013.

## **SF4 First Round Board applications for discussion, recommendation and prioritization**

### **21. The Restoration of Old Highway recreation ground; PP-14-05004 CEE 2014 (4) 21**

Friends of the Old Highway sought a first round pass of £288,800 including a development grant of £1,000, 100% of eligible development costs, towards the restoration and implementation of the original heritage concept of the park, revealing its history and importance to the locality, increasing its value to current users and increasing participation. The project would restore original main aspects of the park to provide a range of recreational and learning opportunities. The works would be tied in with an ongoing activity programme to encourage local residents and visitors to learn, participate, volunteer and be involved with active management.

### **22. Carole Reilly and Phil Rothwell presentations Oral**

Carole Reilly shared with committee her experience of and within a range of community-led organisations, and currently in her capacity as Development Manager for Locality. Implementing long-term positive sustainable social change was a key aim.

Phil Rothwell introduced committee to the role and remit of the Conservation Volunteers organisation for which he was Director and briefly explored his work in the environment sector over the past 30 years within both the statutory and charitable sectors.

## **SF4 First Round Board applications for discussion, recommendation and prioritization**

- **Townscape Heritage: January Board**

### **23. Townscape Heritage Overview CEE 2014 (3) 23**

Committee noted the Townscape Heritage (TH) batch of applications would be presented to the Board in January for decision. There was a ring-fenced budget of £14m and a total request in excess of £40million. The projects were therefore facing tough competition.

In 2014, the Board had been asked to reject the schemes recommended as Medium, Low priority or Reject. The Board then focused their discussion on the High priority cases only. Officers anticipated the same process would be followed in 2015, but would make a final recommendation on whether to do so or not after all the overall rankings for each region had been discussed by the Committees.

### **24. Wisbech High Street Project; TH-14-00889 CEE 2014 (4) 24**

Fenland District Council sought a first round pass of £1,995,300 including a development grant of £108,600 towards restoring the physical fabric of a concentrated group of Georgian buildings along the Wisbech High Street, a key area in the town centre, helping to revive a sense of community pride. The proposal aimed to deliver new levels of activity in the town centre and to develop a comprehensive supporting Activity plan.

- **Heritage Grants**

#### **SF4 Second round Board applications for discussion and recommendation**

**25. Polli:nation SE (cross territory, UK wide); HG-12-08595 CEE 2014 (4) 25**

Learning Through Landscapes Trust sought a grant of £1,392,100 towards delivering a three year, project working with 260 schools to improve their grounds in order to attract more pollinating insects, create a series of stepping-stone environments and to improve diversification and numbers of species across the UK. A website and interactive map offering resources, and displaying results and photographs would be created, and a symposium delivered in each country in the final year. The Board had awarded a first round pass of £1,297,800 including development grant of £26,000, 60% of total eligible development costs, in March 2014.

#### **Papers for discussion**

**26. NHMF/HLF Board Minutes CEE 2014 (4) 26**

The Committee noted the minutes of the September and October Board meetings.

**27. Heritage Enterprise– Review of Year 1 of the programme CEE 2014 (4) 27**

Anne Jenkins introduced the paper and invited committees to provide feedback on its findings and recommendations.

#### **Papers for information**

**28. Communications Report CEE 2014 (4) 28**

Committee noted the report.

**29. Development Review (October Board paper) CEE 2014 (4) 29**

Committee noted the report.

**30. Annual Report of the Equality Steering Group CEE 2014 (4) 30**

Committee noted the report.

**31. Annual Review of Delegated Grants CEE 2014 (4) 31**

Committee noted the report.

**32. Collecting Cultures Update CEE 2014 (4) 32**

Committee noted the update.

Within the batch for consideration at the September Board meeting, five applications had been received from the East of England region and two had received awards:

- *The Fry Going Forward* from the Fry Art Gallery Society received a grant of £199,000 and
- *By Endurance We Conquer: The Shackleton Project* from the Scott Polar Research Institute had received a grant of £500,000.



**33. First World War Centenary Update**

**CEE 2014 (4) 33**

Committee noted the update.

The NHMF Board would be discussing how to address 2019, post 14-18 NOW.

**34. Minutes of the Regional and Country Chairs meeting on 14 October CEE 2014 (4) 34**

Committee noted the minutes.

**35. Any other business**

**Oral**

Officers reported that the extended 5 March meeting would be held elsewhere in the region, venue to be confirmed. Committee were requested to hold the afternoon of 4 March in their diaries, for a visit, discussion and stopover before the meeting on the following day.

Committee were invited to suggest potential topics for discussion. Initial suggestions included:

- How could committees keep on track on projects in delivery?
- How do we learn better and more from other committees?
- How do we deal with applicants who have been rejected more than once?

**The next meeting will be held on 5 March 2015.**

## Appendix 1 Grants for Places of Worship (item 18) Decision Schedule

Item	Project Title	Applicant	Recommendation	Decision	Project Reference
<ul style="list-style-type: none"> <li>Grants for Places of Worship</li> </ul>					
<b>First round applications</b>					
18a	Renewal in the community at All Saints Wood Norton	All Saints, Wood Norton, Norfolk	FIRST ROUND PASS OF £175,500 INCLUDING DEVELOPMENT GRANT OF £21,300 (83% OF TOTAL ELIGIBLE DEVELOPMENT COSTS)	FIRST ROUND PASS OF £175,500 INCLUDING DEVELOPMENT GRANT OF £21,300 (83% OF TOTAL ELIGIBLE DEVELOPMENT COSTS)	GP14-01380
18b	Urgent Roof Repairs and Reordering	St Mary the Virgin, Baldock, Hertfordshire	FIRST ROUND PASS OF £250,000 INCLUDING DEVELOPMENT GRANT OF £11,500 (43% OF TOTAL ELIGIBLE DEVELOPMENT COSTS)	FIRST ROUND PASS OF £250,000 INCLUDING DEVELOPMENT GRANT OF £11,500 (43% OF TOTAL ELIGIBLE DEVELOPMENT COSTS)	GP-13-10661
18c	Retailing the roofs of the nave and chancel of Borley Church	Borley Church, Essex	FIRST ROUND PASS OF £150,200 INCLUDING DEVELOPMENT GRANT OF £18,100 (82% OF TOTAL ELIGIBLE DEVELOPMENT COSTS)	FIRST ROUND PASS OF £150,200 INCLUDING DEVELOPMENT GRANT OF £18,100 (82% OF TOTAL ELIGIBLE DEVELOPMENT COSTS)	GP-14-03816
18d	Repairs and Improvements to St Mary's Church Denton, Norfolk	St Mary, Denton, Norfolk	REJECT	REJECT	GP-14-02175

Item	Project Title	Applicant	Recommendation	Decision	Project Reference
18e	Hertford St Andrews Church – a Grade II* Mid Victorian Church	St Andrew's, Hertford, Hertfordshire	REJECT	REJECT	GP-14-04223
18f	Urgent Structural Repairs to Grade II* listed place of worship	St John the Evangelist, Ovington, Norfolk	REJECT	REJECT	GP-14-04494
18g	Safe and necessary access to interior of church tower	St Mary, Newton Flotman, Norfolk	REJECT	REJECT	GP-13-06274
<b>Second round applications</b>					
18h	St Lawrence Church, Brundish, Suffolk	St Lawrence Church, Brundish, Suffolk	AWARD GRANT OF £136,300 (77%)	AWARD GRANT OF £136,300 (77%)	GP-13-01254
18i	St Mary Church, Burston, Norfolk	Burston PCC	AWARD GRANT OF £177,200 (78%)	AWARD GRANT OF £177,200 (78%)	GP-12-10169
18j	All Saints, Wighton Church, Wighton – 600 <sup>th</sup> Anniversary Project	All Saints, Wighton Church, Wighton	AWARD GRANT OF £190,400 (79%)	AWARD GRANT OF £190,400 (79%)	GP-12-10969