

Heritage Lottery Fund Committee for East of England Meeting on 17 March 2016

Summary Report of the meeting held on Thursday 17 March 2016 in the Palace House Stables, Newmarket, CB8 8JH, starting at 10am.

Committee

- Inga Grimsey (Chair)
- Maggie Appleton
- Carole Reilly
- Phil Rothwell
- Philip Venning
- Steve Miller (all items excluding 22 to 25)
- Joff Whitten

Observing

- Helen Wilson (all items excluding 22 to 25)
- Sue Davies

Committee Business

1. Declarations of Interest

Oral

Steve Miller in his capacity as Head of Norfolk Museums Service, reported a conflict for

- Paston Footprints (item 11): Norfolk Record Office were referenced as a project partner
- Norwich Castle (item 24) as Norfolk Museums and Archaeology Service were the applicant
- The Hold : A Suffolk Archive Service for the 21st Century (item 23) as this was in direct competition with the Norwich Castle bid.

Steve Miller declared a connection with Mancroft Appeal 300: Bellringing – Heritage - Future (item 12) as the applicant had referenced Norfolk Museums Service both in terms of consultation and in their aim to build a relationship. However, Steve Miller confirmed that he had had no knowledge of or involvement with the project. Committee were content to note.

Helen Wilson reported a conflict for item 23, The Hold and item 24, Norwich Castle. Both projects listed the New Anglia Cultural Board LEP as providing substantial partnership funding. Helen was Chair of the Board.

The Chair reported that the agenda items 27 to 30 would be brought forward and taken before item 22.

2. Chair's report

Oral

The Chair welcomed Committee and officers to the meeting and particularly to newly appointed Chair, Helen Wilson and committee member Sue Davies who were observing.

The Chair reported that this was Karen Gracey's last Committee meeting. On behalf of Committee, she thanked Karen Gracey for her wide ranging support during a busy year and for organising the meeting at the Palace House Stables, the National Horseracing Museum. The Chair welcomed Abby Eastwood to the meeting and back shortly to the team in her role of Office Manager following a period of maternity leave.

The Chair reported on meetings and events attended in the region including

- an introductory meeting with the Chair of New Anglia LEP held at HLF funded National Trust Ickworth House and Gardens
- the press day for the American Air Museum
- the natural heritage stakeholder event at Wicken Fen which had received good attendance and much positive feedback and

3. Minutes of last meeting on 26 November 2015

CEE 2016 (1) 3

The minutes were agreed and signed by the Chair.

4. Matters arising from the minutes

Oral

Officers had offered, held or arranged meetings with individual applicants who were rejected and all were in hand.

Item 22, page 12: Committee had a full discussion in November. Committee were content to continue with existing Priority Development Areas.

5. East of England Regional Overview

CEE 2016 (1) 5

Robyn Llewellyn, Head of Region, drew attention to key areas of business within the overview report.

Committee recruitment had resulted in two strong appointments. Robyn was delighted to be working with Helen Wilson as new Chair and Sue Davies as new Member.

Robyn commented that sadly the team and committee would say farewell to Inga Grimsey and Maggie Appleton at the end of March. Robyn, on behalf of the whole team, wished to record thanks for their support, encouragement, insightfulness and robust challenge at committee meetings and for providing invaluable advocacy support. Robyn also wished to record her thanks for Karen Gracey, Office Manager for the past year and to Judith Carruthers and Cassie Herschel-Shorland, part-time Shared Development Officers who would be leaving in April. They had both made important contributions during their time at HLF, East of England.

Robyn on behalf of the team said farewell and thank you to Carole Souter, Chief Executive who would be leaving HLF in April 2016.

Committee noted:

- the recently completed projects and agreed this provided a useful update and
- the preparation for the Team Operating Plan 2016-17
- the SWORS in the Appendix which were very helpful in summarising the key areas for consideration with projects.

6. East of England Budget

CEE 2016 (1) 6

Robyn Llewellyn, Head of the East of England, outlined the budget and decision making process.

Grants Budget: The total request was **£5,115,200**. Funds remained available for all good second round applications, providing committee were agreed they met the quality benchmark

First Round Pass Budget: The available budget for the meeting was **£2,560,600**. At the end of year, if required, committee had the flexibility to take the budget up to a maximum of £2,780,600, an increase of 2.5% of the annual budget. The total request for first round applications was **£6,693,900**.

SF4 First round applications for discussion and Committee decision: Heritage Grants

7. Making Connections: Re-engaging with Watford's past

CEE 2016 (1) 7

Watford Borough Council sought a first round pass of £1,741,100, including a development grant of £175,800, 90% of total eligible development costs, towards a project to redevelop the museum building to transform the layout and displays, improve visitor access, better conserve and exhibit collections.

The project was **REJECTED** in light of the available budget.

8. The Trimley Station Project

CEE 2016 (1) 8

The Trimley Station Community Trust Ltd, sought a first round pass of £611,100 including a development grant of £69,200, 76% of total eligible development costs, towards delivering this community-led project to restore redundant historic buildings, bringing them back into use and providing an income to maintain them in the future.

The project was **REJECTED** due to the concerns raised and in light of the available budget.

9. Wisbech General Cemetery: Preservation and Renovation of Chapel and Monuments

CEE 2016 (1) 9

Wishbech Society and Preservation Trust Ltd sought, a first round pass including a development grant towards the restoration of the at risk Grade II listed Chapel in Wisbech General Cemetery and by putting back the roof, adding a WC, kitchenette, lighting and heating will provide a usable building for the local community, schools and researchers. Gravestones will be stabilised and the cemetery developed into a nature conservation area.

Committee **AWARDED** a first round pass of £276,700, including a development grant of £23,700, 90% of total eligible development costs.

10. The Old Gaol Unlocked: Reinterpreting Ely Museum with the people of the Isle of Ely

CEE 2016 (1) 10

Ely Museum sought a first round pass of £1,836,100, including the development grant of £153,200, 79% of total eligible development costs, towards a project to enable Ely Museum to redefine and renew their permanent galleries and extend the museum facilities and increase ways for the local community to engage with their local heritage through a programme of formal and informal learning activities and events.

The project was **REJECTED** in light of the available budget.

11. Paston Footprints

CEE 2016 (1) 11

Steve Miller left the room before discussion commenced

University of East Anglia (UEA) and Paston Heritage Society sought a first round pass of £341,200, including a development cost of £13,000, 79% of total eligible development costs towards delivering a project which aimed to engage public interest and promote community research into all aspects of the Paston legacy, from documentary collections to buildings and genealogical research.

Committee **AWARDED** a first round pass of £341,200, including a development cost of £13,000, 79% of total eligible development costs.

12. Mancroft Appeal 300: Bellringing – Heritage – Future

CEE 2016 (1) 12

St Peter Mancroft Parochial Church Council sought a first round pass including a development grant to deliver a project which aimed to create a Ringing Heritage and Teaching Centre (RHTC) in the tower of the Norwich church, serving as the only and first location in the country for people to both learn about the heritage of change ringing and how to ring.

Committee **AWARDED** a first round pass of £254,900, including a development grant of £31,700, 50% of total eligible development costs.

13. Restoring and Revealing the Wendover Arm Canal for Local Communities

CEE 2016 (1) 13

Canal and River Trust sought a first round pass of £1,627,000, including a development grant of £74,600, 64% of total eligible development costs, towards delivering in partnership with in partnership with the Wendover Arm Trust (WAT) , a three year project to deliver the second phase of the restoration of the Wendover Arm Canal and a programme of activities to tell its history.

Committee **AWARDED** a first round pass of £1,627,000, including a development grant of £74,600, 64% of total eligible development costs.

14. Prioritisation of first round applications and feedback to rejected applicants

Steve Miller left the room before prioritisation commenced.

During the case by case discussions, the Committee had agreed the following:

- Wisbech General Cemetery (item 9) : High priority
- The Old Gaol Unlocked (item 10) : High priority
- Paston Footprints (item 11) : High priority
- Restoring the Wendover Arm Canal (item 13) : High priority
- Making connections (item 7) : Medium priority
- The Trimley Station (item 8) : Medium priority
- Mancroft Appeal 300 (item 12) : Medium priority

Committee noted the budget for the meeting was £2,780,600. They considered, on balance, the project with the higher priority for support was Restoring the Wendover Arm Canal and awarded a first round pass and development grant and therefore rejected The Old Gaol Unlocked in light of the available budget.

Committee awarded first round passes to remaining high priority schemes, Wisbech General Cemetery and Paston Footprints

Steve Miller re-joined the meeting.

Committee agreed to reject

- Making Connections due to issues raised and available funds and
- The Trimley Station in light of issues discussed.

Committee awarded a first round pass and development grant to Mancroft Appeal 300 and noted the comments on work needed during the development phase.

SF4 Second round applications for discussion and Committee decision: Heritage Grants

15. The Bury St Edmunds Guildhall Heritage Centre

CEE 2016 (1) 15

Bury St Edmunds Heritage Trust sought a grant towards a project which aimed to restore the Grade I listed Guildhall to public awareness and for public use as an integral part of the heritage offer of Bury St Edmunds. Works to improve the museum facilities within the main Guildhall building and the detached Tudor Kitchen would enable it to host temporary displays of objects from public and private collections as well as provide a range of community uses. Committee had awarded a first round pass of £719,800 including development grant of £73,600 (74% of total eligible development costs) in September 2013.

Committee **AWARDED** a grant of £669,000, 38% of eligible delivery costs.

16. All Aboard: Developing the Colne Valley Railway

CEE 2016 (1) 16

Colne Valley Railway Preservation Society sought a grant towards the acquisition of land which included railway track, platforms, built structures, railway rolling stock, an artefact collection and

archives. Public access would be provided to the Castle Hedingham site to ensure a long term secure future for the Colne Valley Railway and its collections. A Cubitt Skills Centre would be constructed to house two carriages, machine tools and staff facilities and would be used to carry out conservation and maintenance work to restore railway carriages. A new learning centre would also be constructed. The Committee had approved a first round pass of £1,721,500 including a development grant of £66,000, 87% of eligible development costs.

Committee **AWARDED** a grant of £1,757,200, 71% of eligible delivery costs.

17. Steam, sewage and semiconductors: preserving the industrial history of Cambridge

CEE 2016 (1) 17

The Cambridge Museum of Technology sought a grant to enable Cambridge Museum of Technology (CMT) to professionalise their operations and significantly improve the overall museum experience. A new café and visitor centre, access ramp and entrance and a new visitor or event space within the Spackman Building. Visitor access would be addressed. The refurbished Spackman building would be used for permanent and temporary exhibitions, learning and community space. The Committee had approved a first round pass of £978,100 including a development grant of £143,500, 55% of eligible development costs in November 2013.

Committee **AWARDED** a grant of £1,322,300, 72% of eligible delivery costs.

Heritage Enterprise

18. Local Food (& More!) Co-operative Community Cafe/Bakery Barn Project

CEE 2016 (1) 18

Local Food (& More) Cooperative sought a grant towards the restoration of a Grade II listed 18th century barn in Essex to create a café with a function space for use by the local community. An outdoor growing area would be developed, including the construction of accessible raised beds and drainage. A volunteer training hut would be constructed to act as a meeting place and education and site information centre during the development phase and beyond. Committee had awarded a first round pass of £626,200 including development grant of £25,700 (31% of eligible development costs) in September 2014.

Committee **REJECTED** the application.

19. Applications for Places of Worship in the East of England

CEE 2016 (1) 19

In the East of England, initially 15 first round applications with a grant request of £2,805,600 had been received.

At the initial sift, Historic England advised on the relative urgency of the bids submitted. Only the most urgent cases, as advised by Historic England, had been taken forward for full assessment. Eight cases received no further assessment and were recommended for rejection.

Committee noted there were sufficient funds to support all seven first round applications which totalled £1,462,970. Committee acknowledged that all applications were strong and supportable. Committee awarded first round passes with development grants to seven applications set out in Appendix I and rejected eight applications.

In addition, there were two requests for uplift at Second Round. Committee agreed to award

- a grant of £193,000 to All Saints, Wood Norton and
- a grant of £151,200 to Borley Church, Sudbury.

SF4 First round March Board applications for discussion and recommendation: Heritage Grants

Committee discussed the following applications: their views would be reported to the Board.

20. Reviving an Artist's Birthplace: A National Centre for Gainsborough

CEE 2016 (1) 20

Gainsborough's House Society sought a first round pass of £4,733,800, including a development grant of £280,700, 63% of total eligible development costs, towards a project to create a National Centre for Gainsborough and a leading cultural venue providing four new galleries in a new-build addition to the accredited birthplace museum and gallery. The project would deliver volunteering opportunities and engage more people.

21. Bats in Places of Worship

CEE 2016 (1) 21

Natural England sought a first round pass of £4,687,300, including a development grant of £695,900, 78% of total eligible development costs, towards a five year delivery project in England to develop and deliver capital works in 35 churches to implement and monitor bat management mitigation measures, preparation for 70 more churches; alongside activities to develop train and coordinate a network of volunteers to help and support churches to undertake survey work, and develop stakeholder involvement.

SF4 First round April Board Major Project applications for discussion and recommendation: Major Projects

22. Major Projects Overview

CEE 2016 (1) 22

Anne Jenkins introduced the overview.

First round major grant applications were considered annually in a single competitive batch. The indicative budget for 2015/16 the major grants was £50 million. There were twelve applications requesting a total of £150million. Committee noted that although the budget was less than the previous year the success rate would be the same.

23. "The Hold": A Suffolk Archives Service for the 21st Century

CEE 2016 (1) 23

Suffolk County Council in partnership with University Campus Suffolk sought a first round pass of £10,901,800 including a development grant of £538,100 (58% of total eligible development costs) to build a new record office building, *The Hold* to create a statement heritage, research and learning hub at Ipswich Waterfront to house Suffolk's nationally and internationally significant archives. The project delivered wide ranging learning opportunities, contributed to the regeneration of Ipswich and ensured the sustainability of the collections and their access.

24. Norwich Castle: Gateway to Medieval England

CEE 2016 (1) 24

Norfolk Museums and Archaeology Service (NMS) sought a first round pass of £9,219,200 including a development grant of £462,400, 69% of total eligible development costs, towards a project to re-display and interpretation of the mediaeval heritage of Norwich Castle Keep through re-interpretation of the building and collections, removal of later alterations, re-instatement of spaces and improvements to access, circulation and visitor facilities.

25. Prioritisation of first round items

Oral

Papers for discussion

26. Business planning and strategy update

Oral

Anne Jenkins summarised key highlights from the Board's discussion in February.

The Board had agreed to changes to the current Strategic Framework to ensure that HLF continued to support the heritage sector and organisations delivering heritage projects through very challenging times financially. Some of the key changes included the delivery of 4 new programmes and these were:

- To close the current Transition Funding and Start-up Grants programmes and to launch a new **Resilient Heritage** programme, aimed to be a flexible funding opportunity covering all types of project that could previously be supported through these programmes and Catalyst Small Grants.
- To run a further third round of the **Skills for the Future** programme, with a specific focus on increasing the diversity of new entrants to the heritage workforce in late 2016.
- To run a further round of **Heritage Endowments** (building on Catalyst Endowments), this time including a lower grant level and some support for fundraising campaigns to make the programme more attractive to smaller, less well-resourced organisations.
- To launch a new **Young People's** initiative to achieve a step change in youth engagement in the heritage sector. This is likely to be larger scale projects. Robyn Llewellyn had developed a list of Youth Organisations in the East of England. Committee were requested to feed back to the team details of any Youth Organisations in the region. Officers anticipate there will be many at national level. **Young Roots** will continue to the end of the current Strategic Framework.
- Board agreed to review some of the programmes in line with lessons learned and this included the **Parks for People** programme and **Landscape Partnerships** in 2016, with the launch of revised guidance later this year. Officers would circulate a copy of the recently published **Learning to Re-think Parks**.

DCMS were currently developing a Culture White Paper and officers were liaising the Department regarding the potential implications for heritage. The paper was expected to be published at the end of March 2016.

27. Communications Report

CEE 2016 (1) 27

Felix Gott, Communications Account Manager introduced the Communications Report.

Pre-election Restricted period relating to local and Nations elections would begin from 17 March. This meant that HLF would be taking care over announcements of new money, and when speaking at events Members should not appear on platforms alongside politicians. The Communications team would still be reporting on project milestones and themes, and the storytelling campaign around individuals whose lives had been changed with HLF funding support.

Officers thanked Felix Gott for his support and particularly around the 'Rachel' Changing Lives Campaign.

Committee noted that Bawdsey Radar Block and the de Havilland Museum awards received wide ranging media coverage with the former making news as far as Australia. First World War funding for projects in the East of England had received good coverage.

Philip Venning would be attending the Kings Lynn Town Hall press day.

Papers for information

28. Corporate Update

Oral

The minutes for the meetings of the November, December and January Board meeting would be circulated via email.

29. Any other business

Oral

The director of the National Horseracing Museum, Christopher Garibaldi had joined committee over lunch to update them and officers on project progress and the key benefits including:

- potential to boost the local economy by around £2million,
- the importance of sharing lessons learned from the project the positive impact of the Activity Plan on the local community
- the strong volunteer support for the project.

The next meeting will be held on 23 June 2016.

Appendix I

Second round applications

Item	Title	Applicant	Decision
19(1).	Renewal in the Community at All Saints Wood Norton	All Saints Church, Wood Norton	AWARD GRANT OF £193,000 (82%)
19(2).	Retailing and reordering the roofs of Borley Church and associated works	Borley Parochial Church Council	AWARD GRANT OF £151,200 (80%)

First round applications

Item	Title	Applicant	Decision
19(3).	Urgent Repairs to tower of St Swithun's Church, Great Chishill	Great Chishill DCC, in the Parish of Icknield Way Villages	FIRST ROUND PASS OF £249,100, INCLUDING DEVELOPMENT GRANT OF £29,700 (64% OF TOTAL ELIGIBLE DEVELOPMENT COST)
19(4).	The Parish Church of All Saints, Beighton, Norfolk – Nave Roof Repairs & Interior Improvements	All Saints Church Beighton Norfolk	FIRST ROUND PASS OF £124,500, INCLUDING DEVELOPMENT GRANT OF £17,000 (77% OF THE TOTAL ELIGIBLE DEVELOPMENT COST)
19(5).	Hertford St Andrew's Church - a Grade 11* Mid Victorian Church - 'a Site of 1000 Years of Worship'.	Hertford St Andrews Church	FIRST ROUND PASS OF £240,900, INCLUDING A DEVELOPMENT GRANT OF £17,700 (77% OF TOTAL ELIGIBLE DEVELOPMENT COSTS)
19(6).	The Parish Church of St John the Baptist, Needham Market, Suffolk - "Needham Market's medieval masterpiece"	Needham Market Parochial Church Council	FIRST ROUND PASS OF £238,000 INCLUDING DEVELOPMENT GRANT OF 15,200 (40% OF TOTAL ELIGIBLE DEVELOPMENT COST)
19(7).	Church of St Andrew, Northwold - Roof Repairs	Northwold Parochial Church council	FIRST ROUND PASS OF £245,100, INCLUDING DEVELOPMENT GRANT OF £25,500 (80% OF TOTAL ELIGIBLE DEVELOPMENT COSTS)
19(8).	John the Baptist Church Saxmundham roof and window repair and visitor information display	St Johns Church Saxmundham and visitor information display	FIRST ROUND PASS OF £172,200 INCLUDING DEVELOPMENT GRANT OF £9,100 (72% OF TOTAL ELIGIBLE DEVELOPMENT COSTS)

Item	Title	Applicant	Decision
19(9).	St Mark's, Norwich - Fulfilling recommendations of 2011 QI	St Mark's Church, Norwich	FIRST ROUND PASS OF £197,600, INCLUDING DEVELOPMENT GRANT OF £21,800 (83% OF TOTAL ELIGIBLE DEVELOPMENT COSTS)
19(10).	Bringing Life Back to St Peter's Ridlington	PCC Ridlington	REJECT
19(11).	Proposal urgent roofing work at St Mary's Ovington Essex	Ovington PCC	REJECT
19(12).	Urgent fabric repairs to All Saints Church, Croydon Cambridgeshire, and enable significant increase in use	All Saints Church, Croydon PCC	REJECT
19(13).	The Parish Church of St. Andrew, Wickhampton, Norfolk - Tower Repairs & Access Improvements	Parochial Church Council of Wickhampton	REJECT
19(14).	Restore and weatherproof the Spire at All Saints' Church, Terling	All Saints Church Terling	REJECT
19(15).	Saving Round Tower - St Peter's Church, Repps cum Bastwick	St Peter's Church, Repps cum Bastwick	REJECT
19(16).	Church restoration, development of learning and interpretation resources, with heating to facilitate year-round use	All Saints PCC, Hethel	REJECT
19(17).	Preparing St Nicholas for Future Generations Through Repairing, Inspiring and Sharing Our Heritage	St Nicholas Church Fyfield	REJECT